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The Trinity College Handbook, 1972-73

Trinity College

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Trinity College Handbook

HARTFORD, CONN.

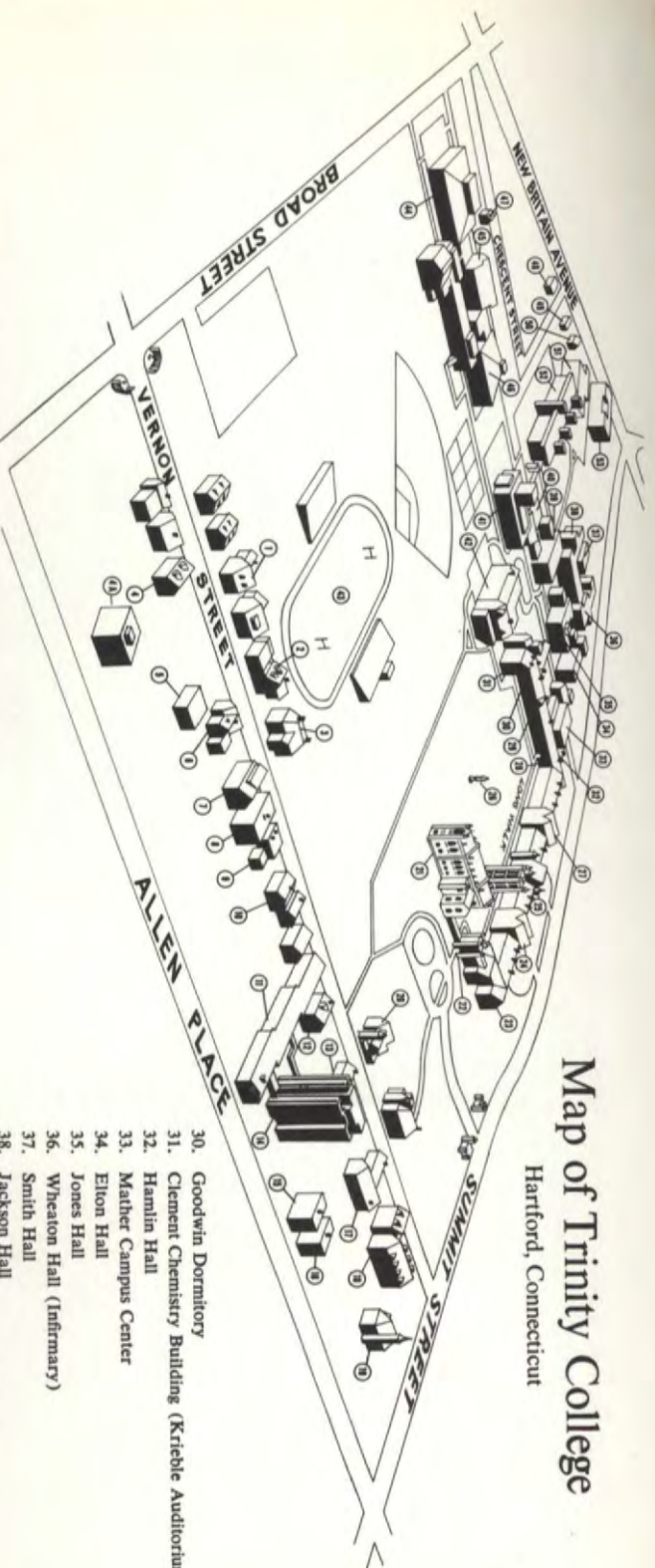


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1972/73



Map of Trinity College

Hartford, Connecticut



1. Dean for Community Life (Residence)
2. Alumni and Public Information Offices
3. Psi Upsilon
4. 70 Vernon St.
- 4A. 121 Allen Place
5. 76 Vernon St.
6. 78 Vernon St.
7. 86-88 Vernon St.
8. 90-92 Vernon St.
9. Pi Kappa Alpha
10. Delta Kappa Epsilon
11. North Campus Dormitory
12. The Black House
13. Alpha Chi Rho
14. High Rise Dormitory
15. Allen East
16. Allen West
17. Alpha Delta Phi
18. Ogilby Hall
19. Delta Psi (St. Anthony)
20. The President's House
21. College Chapel
22. Downes Memorial
23. Williams Memorial (Administrative Offices)
24. Jarvis Hall
25. Northam Towers
26. Bishop Brownell Statue
27. Seabury Hall
28. Cook Dormitory
29. Woodward Dormitory
30. Goodwin Dormitory
31. Clement Chemistry Building (Kriebble Auditorium)
32. Hamlin Hall
33. Mather Campus Center
34. Elton Hall
35. Jones Hall
36. Wheaton Hall (Infirmary)
37. Smith Hall
38. Jackson Hall
39. McCook Math-Physics Center
40. Halliden Engineering Laboratory
41. Austin Arts Center (Goodwin Theatre)
42. The Library
43. Jesse Field
44. Memorial Field House
45. Trowbridge Memorial Pool
46. George M. Ferris Athletic Center
47. 30-32 Crescent St.
48. 194-196 New Britain Ave.
49. 216 New Britain Ave.
50. 220-222 New Britain Ave.
51. Buildings and Grounds
52. Albert C. Jacobs Life Sciences Center
53. Connecticut Public Television

To the Trinity Student

THE HANDBOOK contains information about the non-academic aspects of life at the College, as well as certain academic information not in the COLLEGE CATALOGUE. It is designed to answer many questions which may arise about the operation of the institution. Students should thoroughly familiarize themselves with THE HANDBOOK'S contents.

Each year THE HANDBOOK is revised and updated. The Office for Community Life welcomes suggestions for changes in forthcoming editions.

Published by
the Office for Community Life
Trinity College
Hartford, Connecticut

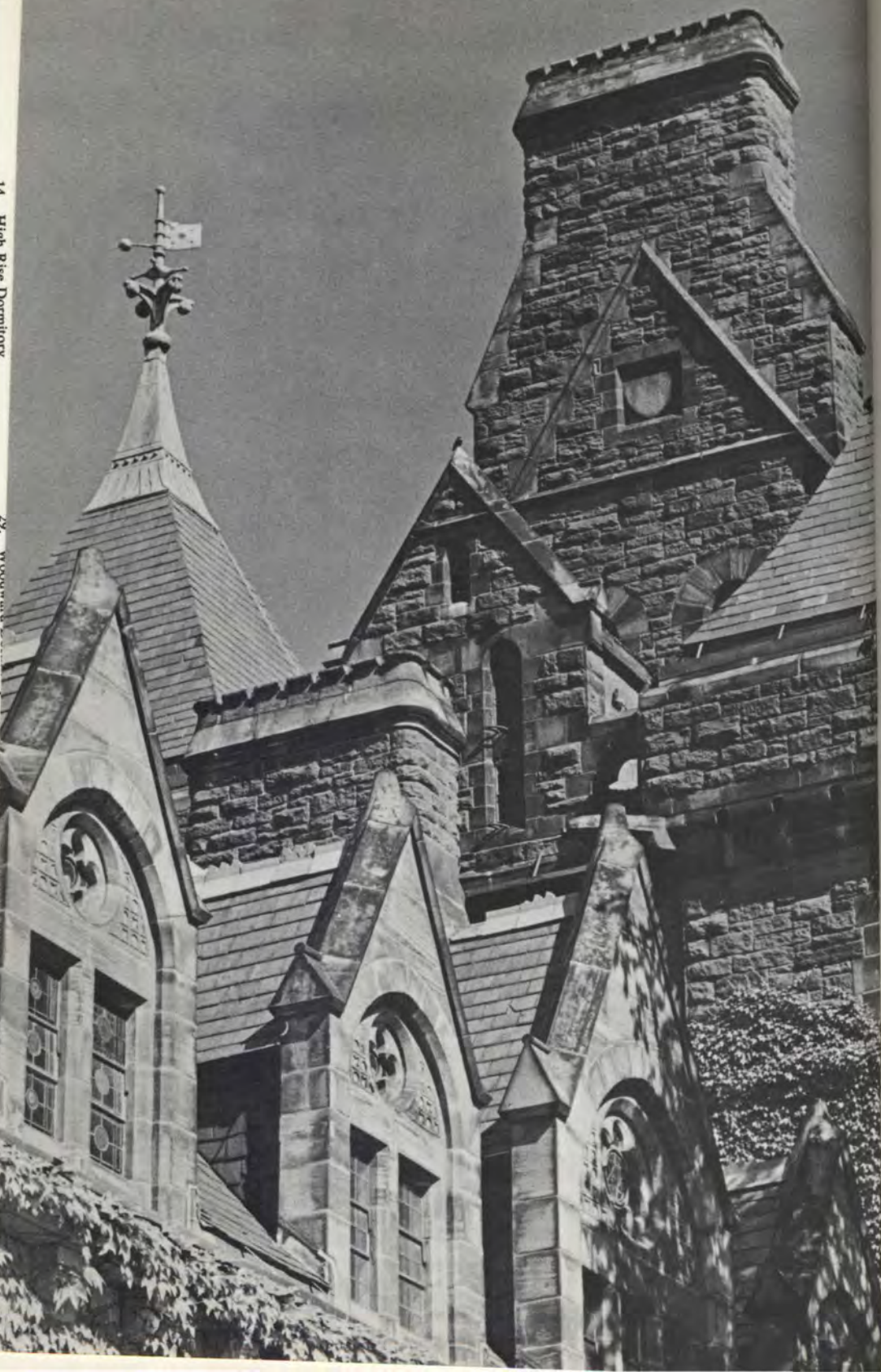


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COLLEGE CALENDAR — ACADEMIC YEAR 1972-73

1972

Aug. 21	<i>Monday</i>	All bills for Christmas Term 1972-73 must be paid in full
Aug. 31	<i>Thursday</i>	Freshman and New Student Orientation begins. Residence Halls open Meal ticket plans begin with dinner
Sept. 5	<i>Tuesday</i>	Registration of Upper-Class Students
Sept. 6	<i>Wednesday</i>	Registration continues
Sept. 7	<i>Thursday</i>	Christmas Term of 150th Academic Year begins
Sept. 22	<i>Friday</i>	Last day to drop meal ticket plan Last day to change courses
Oct. 12-15	<i>Thursday-Sunday</i>	Open Period — no classes
Oct. 27	<i>Friday</i>	Mid-Term
Nov. 1	<i>Wednesday</i>	Last day to apply for readmission for Trinity Term
Nov. 3-5	<i>Friday-Sunday</i>	Parents Weekend
Nov. 10	<i>Friday</i>	Last day to drop Christmas Term courses Last day to finish incomplete courses of previous term
Nov. 10-12	<i>Friday-Sunday</i>	Homecoming/Reunion Weekend
Nov. 15	<i>Wednesday</i>	All arrangements and clearances from Office of Educational Services for off-campus Open Semesters and Leaves of Absence for Trinity Term 1972-73 must be completed
Nov. 22	<i>Wednesday</i>	Thanksgiving Vacation begins after last class
Nov. 23-25	<i>Thursday-Saturday</i>	No Food Service
Nov. 26	<i>Sunday</i>	Meal ticket plan resumes with dinner
Nov. 27	<i>Monday</i>	Classes resume
Nov. 30- Dec. 1	<i>Thursday-Friday</i>	Pre-registration for Trinity Term
Dec. 11	<i>Monday</i>	Follow normal Thursday format for classes
Dec. 12	<i>Tuesday</i>	Follow normal Friday format for classes Last day of classes
Dec. 13-17	<i>Wednesday-Sunday</i>	Reading Days
Dec. 18-23	<i>Monday-Saturday</i>	Final Examination Period
Dec. 23	<i>Saturday</i>	Christmas Term Ends. Vacation begins
Dec. 24- Jan. 7	<i>Sunday-Sunday</i>	No Food Service

1973

Jan. 5	<i>Friday</i>	All bills for Trinity Term 1972-73 must be paid in full
Jan. 14	<i>Sunday</i>	Meal ticket plan (7-day) begins for Trinity Term with dinner
Jan. 15	<i>Monday</i>	Meal ticket plan (5-day) begins for Trinity Term with breakfast
Jan. 15-16	<i>Monday-Tuesday</i>	Registration for Trinity Term
Jan. 17	<i>Wednesday</i>	Trinity Term classes begin
Jan. 26	<i>Friday</i>	Last day to drop meal ticket plan for Trinity Term
Jan. 31	<i>Wednesday</i>	Last day to change courses
Feb. 19-23	<i>Monday-Friday</i>	Open Period. No classes
Mar. 1	<i>Thursday</i>	Last day to apply for readmission for Christmas Term
Mar. 9	<i>Friday</i>	Mid-Term
Mar. 16	<i>Friday</i>	Housing Agreements must be returned to Office for Student Services (tentative)
Mar. 17- Mar. 31	<i>Saturday Saturday</i>	Spring Vacation begins after last class Meal tickets not honored during Spring Vacation
Apr. 1	<i>Sunday</i>	Food Service available Mondays-Fridays
Apr. 2	<i>Monday</i>	Meal ticket plan resumes with dinner
Apr. 6	<i>Friday</i>	Classes resume
Apr. 10	<i>Tuesday</i>	Last day to drop courses or finish incomplete courses of previous term
		All arrangements and clearance from Office of Educational Services for off-campus Open Semesters, Leaves of Absence and Exchanges for Christmas Term 1973-74 must be completed
Apr. 20	<i>Friday</i>	Good Friday. No classes
Apr. 22	<i>Sunday</i>	Easter
May 9	<i>Wednesday</i>	Follow normal Friday format for classes
May 10-13	<i>Thursday-Sunday</i>	Last day of classes Reading Days
May 14-15	<i>Monday-Tuesday</i>	Pre-registration for Christmas Term
May 20	<i>Sunday</i>	General Examinations for Seniors
May 21-26	<i>Monday-Saturday</i>	Commencement Exercises for the 150th Academic Year
May 23	<i>Wednesday</i>	Final Examinations
May 28	<i>Friday</i>	Meal ticket plans for Trinity Term end with dinner
May 29	<i>Tuesday</i>	Final Faculty meeting
		All Residence Halls are to be vacated by 12 Noon
		No Food Service until Summer Session begins

General Information

TRINITY COLLEGE, Connecticut's second oldest college, was founded in 1823 by a group of Episcopal clergy and laymen under the leadership of Bishop Thomas Church Brownell as a non-denominational liberal arts college for men. Trinity became coeducational in 1969. Information concerning the history of the College may be found in the Catalogue Issue of the *Trinity College Bulletin*.

The Campus

When you enter the campus from the parking area through the main arch in Downes Memorial Clock Tower, you will pass beneath the President's office. One entrance in the arch to the right leads to the offices of the President, of Career Counseling, of Admissions, of Financial Aid, of the Director of Personnel and of the College Counselors. An information desk is located in the main hallway.

Leading from the arch to the left is a cloister which connects Downes Memorial with the College Chapel, an excellent example of Gothic architecture. Persons, events and activities of the life of the College are commemorated in the stained glass windows and the many remarkable carvings. In addition to the main Chapel, the building includes the Chapel of Perfect Friendship, the Crypt Chapel and the offices of the Chaplain. The south cloister of the Chapel opens on to the Funston Memorial Garden.

To the right of Downes is Williams Memorial. Here are the offices of the Dean of the Faculty, the Vice President, the Registrar, the Treasurer, the Comptroller, the Cashier, the Business Office, the Dean for Educational Services, the Development Office, Central Services, the office of the Director of Campus Security and some faculty members.

Turning left in front of Williams Memorial and proceeding down the Long Walk you have the first seven sections of Jarvis Hall (1878), then Northam Towers (1881) and finally Seabury Hall (1878). Jarvis Hall and Northam Towers are dormitories. In addition to individual faculty offices, Seabury Hall contains classrooms, recreation room, TV lounge, dance studio, Community Services offices, the offices of *The Tripod* and *The Ivy* and the language laboratory.

Continuing down the Walk beyond Seabury you will find at the south end of the Quadrangle, Hamlin Dining Hall and the Faculty Club in Cook Lounge. Upstairs are the Cook-A Dormitories and the College Guest Room. The Offices of the Dean for Community Life and the Dean for Student Services are located beyond the Cook Arch.

Before you enter the Cook Arch, you will see stairs on your right leading to a campus laundry. Turning to your left and walking straight, you will see Cook-B dormitory which houses the campus radio station WRTC-FM, Cook-C, the Woodward Dormitory and the Goodwin Dormitory and Lounge. Directly in front of you is the Clement Chemistry

Building which adjoins Goodwin and contains the Kriebel Auditorium (Cinestudio).

The Library, located across Funston Court directly behind the Chemistry Building, contains more than 460,000 volumes and houses Trinity's valuable 130,000-volume Watkinson Collection.

Passing through Bancroft Arch, which separates Goodwin Dormitory from the Chemistry Building, you will face the south portion of the campus.

On your right is William Gwinn Mather Campus Center. It contains a large student dining hall; a snack bar; student lounges; bowling lanes; Post Office; Bookstore; student lockers; headquarters for the Mather Hall Board of Governors; other student meeting rooms; the Washington Room, a large assembly hall; and the Alumni Lounge.

To the south of Mather Campus Center are two dormitories, Elton Hall and Jones Hall. Beyond these dormitories are the Wheaton, Jackson and Smith Dormitories which house 250 students. The Medical Office is located in Wheaton Hall. Jackson Hall contains a campus laundry area.

The Hallden Engineering Laboratory and the McCook Mathematics-Physics Center are located to the left of Jones Hall as seen from Bancroft Arch. The Austin Arts Center forms the east side of the Quadrangle.

To the right of the Austin Arts Center and beyond the Hallden Engineering Laboratory are the Albert C. Jacobs Life Sciences Center, the Department of Buildings and Grounds and the studios of Connecticut Public Television station WEDH.

Beyond the Austin Arts Center are found the tennis courts and Trowbridge Memorial, housing the swimming pool, six championship squash courts and athletic offices.

Adjoining the eastern end of Trowbridge is the Alumni Field House, which provides facilities for many indoor sports. To the north and west of the Trowbridge Memorial is located the George Ferris Athletic Center.

Returning across campus from the Field House toward the Chapel, you will encounter the varsity baseball diamond, practice fields on the right, the statue of Bishop Brownell on the left at the brow of the hill and, straight ahead, two fields for soccer and lacrosse. To their right is Jessee Field.

Beyond the Chapel on Vernon Street is the home of the President of the College. The office of Public Information and the Alumni Office are located at 79 Vernon, down the street from the President's home. A student residence is located at 90-92 Vernon Street.

The fraternity houses, with one exception, are on Vernon Street. Situated on the corner of Vernon and Summit Streets is Ogilby Hall, a dormitory building including Haight Dining Hall.

Between Vernon Street and Allen Place are the North Campus Dormitory, the High Rise Dormitory, Allen East and West, and 90-92 Vernon Street. The High Rise Dormitory contains a campus laundry area. Students are also housed in a College-operated building at 121 Allen Place.

Residence halls are also located at 194-198 and 216 New Britain Avenue.

ALMA MATER

'Neath The Elms

'Neath the elms of our old Trinity,
'Neath the elms of our dear old Trinity,
 Oh it's seldom we'll meet,
 In the moonlight so sweet
'Neath the elms of our old Trinity.

College days are from care and sorrow free,
And oft will we seek in memory
 Those days that are past,
 Far too joyous to last,
'Neath the elms of our old Trinity.

Then we'll sing to our old Trinity,
To our dear old Alma Mater, Trinity;
 We're together today,
 And tomorrow away,
Far away from our old Trinity.

'Neath the elms of our old Trinity,
'Neath the elms of our dear old Trinity,
 No more shall we meet,
 Our classmates to greet,
'Neath the elms of our old Trinity.

Augustus P. Burgwin '82



Charter of Trinity College as Amended and now in Force

WHEREAS sundry inhabitants of this State, of the denomination of Christians called The Protestant Episcopal Church, have represented, by their petition addressed to the General Assembly, that great advantages would accrue to the State, as well as to the general interests of literature and science, by establishing within the State another Collegiate Institution; therefore,

I. *Resolved by this Assembly:* That Thomas C. Brownell, Harry Croswell, Elijah Boardman, Samuel W. Johnson, Birdsey G. Noble, Samuel Merwin, Nathaniel S. Wheaton, Elisha Cushman, Charles Sigourney, Thomas Macdonough, Richard Adams, David Watkinson, Ebenezer Young, Jonathan Starr, Jr., Nathan Smith, John Thompson Peters, Asa Chapman, Elias Perkins, John S. Peters, and Luther Loomis, and their successors* be, and the same hereby are, constituted a body politic and corporate for ever, by the name of the "TRUSTEES OF TRINITY COLLEGE," and by that name shall and may have continual succession hereafter, and shall be able in law to sue and be sued, implead and be impleaded, answer and be answered unto, defend and be defended, in all courts and places whatsoever, and may have a common seal, and may change and alter the same at their pleasure; and also shall be able in law to take by purchase, gift, grant, devise, or in any other manner, and to hold any real and personal estate whatsoever; *Provided always,* That the clear yearly value of such real estate to be so acquired shall not exceed the sum of fifteen thousand dollars; and also that they and their successors shall have power to give, grant, bargain, sell, convey, or otherwise dispose of, all or any part of the said real and personal estate, as to them shall seem best for the interest of said College.

II. *Resolved,* That the said Trustees and their successors shall forever hereafter have full power and authority to direct and manage the Funds for the benefit of the institution, and also to prescribe and direct the course of study, and the discipline to be observed in the said College; and also to elect from their own number or otherwise, a Board or Committee, to be called the Fellows of the College, to whom they may commit the superintendence of the course of study and discipline; and also to select and appoint a President of the said College, and such Professor or Professors, Tutor or Tutors, to assist the President in the Government and education of the Students belonging to the said College, and such other officer or officers as to the said Trustees shall seem meet, all of whom shall hold their office during the pleasure of the Trustees; *Provided always,* That no President shall be dismissed by the Trustees, without cause previously stated to him in writing, and a full opportunity allowed

* For current provisions concerning Trustees, see amendment of April 14, 1962.

him for his defense, and by the concurrence of at least two-thirds of the Trustees; and *Provided further*, That no Professor, Tutor, or other assistant officer shall be eligible to the office of a Trustee.

III. *Resolved*, That any five of the said Trustees, lawfully convened as hereinafter directed, shall be a quorum for the dispatch of all business except for the disposal of real estate, or for the choice of a President, or for the election of Trustees, for either of which purposes there shall be at least a majority of the whole number of Trustees.

IV. *Resolved*, That the President of the College shall always be, *ex officio*, a member of the Board of Trustees, and President thereof*; and that a Secretary of the Board shall be elected by the Trustees, to hold office during their pleasure.

V. *Resolved*, That the said Trustees shall have power to increase their number from time to time, at their discretion, to the number of twenty-four*; and they shall also have power, by a majority of votes of the members present, to elect and appoint, upon the death, or other vacancy of the place or places of any Trustee or Trustees, other or others in his or their place or stead, as often as such vacancy shall happen*; and also to make and declare vacant the seat of any Trustee who shall absent himself for any term of two years, or from any four successive meetings duly notified; and they shall also have power to meet from time to time upon their own adjournment, and so often as they shall be summoned by their Chairman or President, or, in his absence, by the Senior Trustee, whose seniority shall be accounted according to the order in which the said Trustees are named in this act, and shall be elected hereafter; *Provided always*, That the said Chairman, or President, or the Senior Trustee, shall not summon a meeting of the Corporation, unless required thereto in writing, by three of the members; and *Provided also*, That he cause notice of the time and place of said meeting to be given in such manner as the Trustees shall in their by-laws prescribe.

VI. *Resolved*, That the said Trustees and their successors shall have power and authority to grant all such literary Honors and Degrees as are usually granted by any University, College, or Seminary of learning in this State, or in the United States; and in testimony of such grant, to give suitable Diplomas, under their seal and the signatures of the President and Secretary of the Board, which Diplomas shall entitle the possessors respectively to all the immunities and privileges which, either by usage or by statute, are allowed to possessors of similar Diplomas from any other University, College, or Seminary of learning.

VII. *Resolved*, That the said Trustees and their successors shall have full power and authority to make all ordinances and By-Laws which to them shall seem expedient, for carrying into effect the designs of their Institution; *Provided always*, that such ordinances or By-Laws shall not make the religious tenets of any person a condition of admission to any

* See amendment of April 14, 1962.

privilege in the said College, and that no President or Professor or other officer shall be made ineligible for or by reason of any religious tenet that he may profess, or be compelled, by any By-Law or otherwise, to subscribe to any religious test whatsoever; and *Provided also*, that none of the By-Laws as aforesaid shall be inconsistent with the Constitution and Laws of the State, or with the Constitution and Laws of the United States.

VIII. *Resolved*, That the Funds which may at any time belong to the Institution now incorporated, shall enjoy the like exemptions from taxation, and the Institution itself, and its officers, shall enjoy the same privileges and exemptions, as have already been granted, or may hereafter be granted to Yale College, its officers, and its Funds.

IX. *Resolved*, That whenever Funds shall be contributed or secured to the said College, to the amount of Thirty Thousand Dollars, and not before, the Trustees may proceed to organize and establish the said College in such town in this State as they shall judge most expedient.

Approved May, 1823, Vol. 1, Special Acts, State of Conn., Page 468
Amended May, 1845, Vol. 2, Special Acts, State of Conn., Page 67
Amended June 23, 1857, Vol. 5, Special Acts, State of Conn., Page 79
Amended March 21, 1883, Vol. 9, Special Acts, State of Conn., Page 739
Amended March 7, 1889, Vol. 10, Special Acts, State of Conn., Page 809

AMENDMENT APRIL 14, 1962

Vol. 21, Page 806, Secretary of State's Records
of Specially Chartered Corporations

Resolved: That notwithstanding any provision heretofore contained in the Charter of The Trustees of Trinity College or the Standing Rules of the Board of Trustees of Trinity College, the following provisions dealing with the Board of Trustees of Trinity College shall govern the number, term of office, and manner of election of the Board of Trustees of Trinity College:

SECTION 1. The activities, property and affairs of The Trustees of Trinity College, a corporation specially chartered by the General Assembly, shall be managed by a board of trustees of not less than twenty nor more than twenty-seven persons, including the President of the College while in office.

SEC. 2. The present twenty-two persons who have been elected to serve for life as Trustees of Trinity College, and the President, shall be Life Trustees of Trinity College, together with such other persons who may be elected from time to time by a majority of votes of the Trustees present at a meeting duly warned at which a quorum is present. From and

after the day next preceding the public Commencement Day of said College in the year 1968, there shall be not more than twenty-one Life Trustees, including the President while in office.

SEC. 3. The present persons who have been elected to serve as Alumni Trustees shall be Alumni Trustees of Trinity College, together with such other persons who may be elected from time to time as hereinafter set forth. From and after the day next preceding the public Commencement Day in the year 1968, there shall be not more than six Alumni Trustees.

SEC. 4. Any person shall be eligible to serve as an Alumni Trustee who has the qualifications required for voting for that office as set forth in section 5 hereof, and whose class has for a period of at least five years been admitted to a degree in Trinity College.

SEC. 5. All persons who have been admitted to any degree in Trinity College and all persons who have matriculated at Trinity College in a class which has been admitted to a degree and who no longer are in undergraduate status at Trinity College, may, on the day next preceding the public Commencement Day of said College in the year 1962, and on the day next preceding each subsequent Commencement Day, cast their votes for an Alumni Trustee of said College, and the person for whom a plurality of such votes which shall on each of these days be cast shall be an Alumni Trustee during the following six years; if the same number of votes is cast for each of two or more persons, one of them shall be designated by lot conducted by the Board of Trustees to be such Alumni Trustee. The Board of Trustees may provide for the election of more than one Alumni Trustee on the day next preceding the public Commencement Day in the year 1962, or in any year subsequent to the year 1962, in which event any Alumni Trustee other than an Alumni Trustee elected for a term of six years shall be elected for such terms not in excess of five years as may be determined by the Board of Trustees of Trinity College.

SEC. 6. The Board of Trustees, by a majority of votes of those present at a meeting duly warned at which a quorum is present, may elect, upon the death or other vacancy of the place of any Life Trustee, another in his place or stead. Any vacancy of the place of any Alumni Trustee shall be filled by election on the day next preceding the public Commencement Day after such vacancy and in the manner set forth in section 5 hereof. The Board of Trustees may make and declare vacant the seat of any Life or Alumni Trustee who shall absent himself for any term of two years or from any four successive meetings duly notified.

SEC. 7. The Board of Trustees may establish, and at its pleasure alter, rules and regulations as to the manner in which votes shall be cast, and such other rules and regulations as it may deem necessary to carry into execution the provisions of this resolution.

Be it further *Resolved*: That any provisions of the Charter of The Trustees of Trinity College or of the Standing Rules of the Board of Trustees inconsistent with the foregoing resolution shall be suspended for such time as said resolution remains in effect.

**CERTIFICATE AMENDING THE CHARTER
OF
THE TRUSTEES OF TRINITY COLLEGE
BY ACTION OF THE BOARD OF TRUSTEES**

1. The name of the Corporation is The Trustees of Trinity College.
2. The Charter is amended only by the following resolutions of the Board of Trustees acting alone:

RESOLVED: That notwithstanding any provision heretofore contained in the Charter of The Trustees of Trinity College or the Standing Rules of the Board of Trustees of Trinity College, the following provisions dealing with the Board of Trustees of Trinity College shall govern the number, term of office, and manner of election of the Board of Trustees of Trinity College:

Section 1. The activities, property and affairs of the Trustees of Trinity College, a corporation specially chartered by the General Assembly, shall be managed by a board of trustees of not less than twenty nor more than twenty-seven persons, including the President of the College while in office.

Section 2. The present persons who have been elected to serve for life as Trustees of Trinity College, and the President while in office, shall be Charter Trustees of Trinity College, together with such other persons as may be elected under the provisions of Section 8 of this amendment.

Section 3. The Trustees may by majority of votes of the Trustees present at a meeting duly warned at which a quorum is present elect not more than eight persons to serve as Term Trustees for such term of not more than eight years from the date of election as said Trustees may prescribe. The Trustees may fix a retirement age for Term Trustees upon the attainment of which the term of office of any such Term Trustee shall end, and may provide a limitation on the number of terms for which Term Trustees may be re-elected.

Section 4. Trustees Emeriti may be elected by the Board of Trustees in accordance with such provisions as may be prescribed by the Trustees. The number of such Trustees Emeriti shall be at the discretion of the Trustees, and shall not be counted in the membership limitations of the Board as set forth in Section 1.

Section 5. The present persons who have been elected to serve as Alumni Trustees shall be Alumni Trustees of Trinity College together with such other persons who may be elected from time to time as hereinafter set forth. From and after the day next preceding the public Commencement Day in the year 1968, there shall be not more than six Alumni Trustees.

Section 6. Any person shall be eligible to serve as an Alumni Trustee who has the qualifications required for voting for that office as set

forth in Section 7 hereof, and whose class has for a period of at least five years been admitted to a degree in Trinity College.

Section 7. All persons who have been admitted to any degree in Trinity College and all persons who have matriculated at Trinity College in a class which has been admitted to a degree and who no longer are in undergraduate status at Trinity College, may, on the day next preceding the public Commencement Day of said College in the year 1962, and on the day next preceding each subsequent Commencement Day, cast their votes for an Alumni Trustee of said College, and the person for whom a plurality of such votes which shall on each of these days be cast shall be an Alumni Trustee during the following six years; if the same number of votes is cast for each of two or more persons, one of them shall be designated by lot conducted by the Board of Trustees to be such Alumni Trustee. The Board of Trustees may provide for the election of more than one Alumni Trustee on the day next preceding the public Commencement Day in the year 1962, or in any year subsequent to the year 1962, in which event any Alumni Trustee other than an Alumni Trustee elected for a term of six years shall be elected for such terms not in excess of five years as may be determined by the Board of Trustees of Trinity College.

Section 8. The Board of Trustees, by a majority of votes of those present at a meeting duly warned at which a quorum is present, may elect, upon the death or other vacancy of the place of any Term Trustee another in his stead. Vacancies of any Charter Trusteeship may be filled in the same manner as that of a Term Trusteeship, except that no such vacancy may be filled until the total number of Charter Trustees is less than 12, at which time said vacancies may be filled only to the extent that no more than 12 Charter Trustees shall be on the Board. Any vacancy of the place of any Alumni Trustee shall be filled by election on the day next preceding the public Commencement Day after such vacancy and in the manner set forth in Section 7 hereof. The Board of Trustees may make and declare the seat of any Charter, Term or Alumni Trustee who shall absent himself for any term of two years or from any four successive meetings duly notified.

Section 9. The Board of Trustees may establish, and at its pleasure alter, rules and regulations as to the manner in which votes shall be cast, and such other rules and regulations as it may deem necessary to carry into execution the provisions of this resolution.

Be it further RESOLVED: That any provisions of the Charter of The Trustees of Trinity College or of the Standing Rules of the Board of Trustees inconsistent with the foregoing resolution shall be suspended for such time as said resolution remains in effect.

VOTED: It was moved and unanimously voted by those present to approve the Amendment to the Charter, to be effective as of the Commencement meeting of the Board, 1971.

Advisory Services

There are several administrative officers who are directly responsible for the welfare of Trinity's students. Some of these the Freshmen will come to know during their first few weeks on campus. Others they will come to know when they need advice or help in specific areas.

Vice President of the College

The Vice President of the College is Thomas A. Smith. The Vice President supervises and coordinates the work and planning of the following offices: Admissions, Alumni, College Counselor, Community Affairs, Community Life, Financial Aid, Security, and Student Services. Mr. Smith is available to consult with individual students or with student groups. His office is located in Williams Memorial.

Office for Community Life

This office concerns itself with student relations within the student body and with student relations to the institution and its non-student subdivisions. Its object is to encourage the development of an environment in which academic pursuits can be conducted freely and with dignity and in which students' non-academic interests can be directed, to the greatest possible extent and in a very broad sense, to educational ends.

Pursuant to its responsibility for the student's overall intellectual and social development, the office provides academic counseling and help with personal problems not requiring the services of a clinician. It also administers the Medical Office, the Student Health Insurance Program, and the Administrative Procedures in Matters of Discipline and Dispute, as well as conducting such programs as the orientation of new students.

The Dean for Community Life is J. Ronald Spencer and the Assistant Dean is Mohamed J. Jibrell. Their offices are located in Hamlin Hall.

Office for Student Services

The Office for Student Services is responsible for the services and programs in Mather Campus Center, in the dining and food service areas, and in the residence halls. The staff coordinates the Resident Assistant Program and supervises the Bookstore, Post Office, Game Room and Bowling Alley. It operates the student identification system, provides advice for coordination of student activities, and maintains the Master Activity Calendar. The staff is also available for counseling on student problems of a personal nature.

The Dean for Student Services, Del A. Shilkret, maintains his office on the second floor of Hamlin. Ellen Mulqueen, Associate Dean, and David Lee, Assistant Dean, have offices in Mather Campus Center.

Dean for Educational Services

Dean for Educational Services, Robbins Winslow, is available to consult with students concerning Open Semesters, the Trinity-High School Seminar Program, the Washington Semester Program, and all off-campus programs including Junior Year Abroad. His office is on the first floor of Williams Memorial, and he maintains a reading room with information on many off-campus and overseas programs.

Those interested in the 12-College Exchange Program and other exchange programs should consult with Dean Winslow. The Dean for

Educational Services also coordinates fellowship nominations, Honors Day, and other special projects.

Registrar

The Registrar, Ralph L. Maddry, and the Assistant Registrar, Lewis J. Gorman, maintain student records and direct registration, mid-year and final examinations. Their offices are in Williams Memorial.

Director of Career Counseling

The Director of Career Counseling, Paula I. Robbins, whose office is in Downes Memorial, is available to students and alumni to discuss all aspects of career planning. A vocational interest test may be taken free of charge. The office handles part-time off-campus and summer jobs, and supplies application blanks for graduate school admissions tests, civil service exams, Peace Corps, etc. The office maintains a vocational library with occupational information and graduate and professional catalogs. Representatives from graduate schools, business and government agencies visit the Career Counseling Office to talk with students.

Pre-Medical Advisory Committee

The Pre-Medical Advisory Committee counsels students in careers in medicine, dentistry, veterinary medicine, and other related fields. The Committee serves as the liaison between Trinity and the medical school admissions committees by providing composite letters of recommendation and other information about the applicants. The Committee cannot guarantee admissions to medical school, nor act as an advocate for any one student. Freshmen considering the health professions should consult with one of the members of the Committee regarding course selection; they are: Professor Edward Bobko, Professor Richard Crawford, Paula Robbins, and Professor Karl Haberlandt.

Pre-Law Advisory Committee

A Pre-Law Advisory Committee has been appointed by the President as a response to the increasingly stiff competition for admission to law schools. The Committee hopes to be able to give law school applicants advice on their application procedure and will send to the law schools a composite letter of recommendation for individual students. The Committee cannot guarantee admission to law school but hopes that its services will enable students to apply more wisely and that its letter will present the student in as favorable a light as possible. Members of the Committee are Professor Robert Battis, Professor George Cooper, Professor Samuel Hendel and Paula Robbins.

Pre-Business School Advisory Committee

A Pre-Business School Advisory Committee has been set up to aid students who are planning to apply to business schools. A composite letter of recommendation will be written by the Committee for applicants. Members of the Committee are Harry Bartlett, Professor Ward Curran, Paula Robbins, and Professor August Sapega.

College Counselors

The College Counselors, Dr. George C. Higgins, and Dr. Randolph M. Lee, whose offices are on the second floor of Downes Memorial, have

special training and experience in dealing with emotional problems and are available to all students who desire assistance in coping with difficulties in personal, emotional and social relationships. Under their supervision all students are given the opportunity to utilize psychological tests of interest, motivation, aptitude, ability and achievement. Both counselors are licensed by the State of Connecticut as clinical psychologists and all contact with them, both formal and informal, is legally confidential and no information will be given out by them to anyone without the student's consent.

Chaplain

The Rev. Dr. Alan C. Tull, College Chaplain, is available for conversation or confidential counseling with any student at any time. Chaplain Tull may be reached in his office adjoining the Chapel garden, or at his apartment #2, 86 Vernon St.

Medical Office

The Medical Office is on the first floor of Wheaton Hall. Dr. Izard, the Medical Director, visits the office each weekday morning, Monday through Friday, and is on call for medical emergencies the remainder of the day and night, as well as on weekends. Monday through Friday a nurse will be on duty in the office throughout the day and night except for meal times, 12-1 and 6-7 p.m. Please ring the door bell for service during the night. Nine a.m. to 12 Noon on Saturday morning a nurse will be on duty in the Medical Office. The remainder of the weekend she may be contacted through Mather Campus Center Office.

In an emergency, prompt notification of parents is made; but, if parents cannot be reached, the college authorities reserve the right to act as seems best for the welfare of the student concerned. Students on a meal ticket plan receive their meals while in the Infirmary. Students not on a meal ticket plan are charged on a per meal basis.

All students enrolled during the academic year are automatically covered by an Accident and Health Insurance Plan underwritten by the Aetna Life and Casualty Insurance Company of Hartford, Connecticut. This policy provides coverage for the nine months of the academic year; the coverage can be extended to the remaining three months by the payment of an additional fee directly to the agency writing the policy. Read and keep the Student Accident and Health Insurance brochure for information about the liberal benefits and other provisions of the plan.

Claims for benefits under this program must be made on forms obtainable at the Medical Office. Such claims should be filed immediately when possible and no later than 20 days after date of the accident or the commencement of the sickness.

Physical Examinations

All entering and re-entering students will be required to submit the completed prescribed medical examination form.

All intercollegiate sport team candidates will be screened each year by the college physician.

It will be the implied responsibility of each student to determine his or her contraindications for participation in club, intramural, physical education, and recreational sport activities.

Director of Financial Aid

The Director of Financial Aid, Robin J. Wassersug, is located in Downes Memorial. All scholarships, loans, and on-campus employment are administered by her office. She acts as the counselor for all students in matters pertaining to financial aid.

Director of Campus Security

Alfred A. Garofolo, Director of Campus Security, has his office in Williams Memorial, Room 112. He is available there weekdays from 9:00 a.m. to 5:00 p.m. Evenings and weekends security officers can be reached by calling the Mather Campus Center desk.

Security officers stand ready to assist in almost any serious emergency, and they should also be notified in the event of offenses against persons or property on the campus.

In a serious emergency, should a security officer not be immediately available, it is recommended that the Hartford Police Department be notified by telephone (522-0111).

Hartford Community Affairs

One of the great advantages of Trinity College is its location in the heart of an urban center. To enable members of the college community to become involved in the life of the City of Hartford, and to gain experience and insight into urban problems, Trinity College has established an Office of Community Affairs, under the direction of Ivan A. Backer. The Office of Community Affairs will assist any student wishing to gain experience in the city.

There are opportunities in Hartford for student volunteers to assist in a variety of service programs: Big Brother, tutoring, counseling, teachers' aides, recreation, youth clubs, arts and crafts, and working with the elderly.

Students may work with public and private social agencies, governmental agencies, and neighborhood groups. Research projects can be conducted in relation to these activities. Under Trinity's curriculum some of these projects may qualify as assignments in connection with specific courses, others may be undertaken as independent study for course credit, and some qualify for the open semester.

Mr. Backer is available to consult with any student wishing to volunteer his services, or seeking projects for academic credit.

Reporting of the Selective Service Status of Students

The Selective Service Act of 1967 and the Selective Service Regulations, part 1641.7, make it the responsibility of every registrant to report any change of status to the Draft Board. A student who is enrolled in an institution of higher education and obtains certification of that status is obliged to report to his Draft Board within 10 days that he has completed his degree requirements, is no longer attending classes or enrolled at the institution. The College, as a service to you and at your specific request, will notify the Draft Board of your change in status. We will not undertake this action automatically. Under the law it is your obligation to inform the Draft Board of any change of status; the SS 109 issued by the College at your request meets this legal obligation.

Drug Effects

The College Counseling Office has a number of pamphlets and research reports available on the effects of so-called "student drugs." These are available for students to peruse or borrow if they want further information about drugs such as marijuana, LSD, psilocybin, mescaline, etc.

Attitudes about student drug usage are very polarized at the present time in this country. On the one hand, many look upon the use of drugs by students as a form of pernicious evil which threatens to debilitate and destroy all of the youth of the country. On the other hand there are those who feel the use of drugs leads to states of "cosmic joy" and "mind expansion" which are higher quality human experiences than any other experiences available to man. The observations of student drug use by the Counselors at Trinity College confirm neither view.

It seems important to point out to students that in our experience in the counseling office, while there have been individuals who firmly believe that their lives have been enhanced immeasurably by the use of drugs, it is still clear that there are precise dangers inherent in drug use.

In the recent past there have been at least a dozen individuals who have had prolonged psychological disturbances precipitated by the use of marijuana. We have observed a number of students who have suffered acute psychotic episodes and other serious psychological disturbances for a period of time after using such drugs as LSD and mescaline. Many have had to enter into ongoing intensive therapy; a few have had to be hospitalized and some of these for periods ranging up to a year or more.

It may be true (although no one knows for certain) that such psychological disturbances are due not to drug use *per se*, but to the personality of the drug user. But the central point is that the drug user who is so affected never knows prior to using the drug that he has such a personality predisposition. The grave problem is that once such a psychological condition exists, cessation of the drug does not cure it.

One other observation should be made about the use of "psychologically active" drugs and addictive narcotics such as heroin. It is the belief of the Counselors that there is some evidence of the possible presence of diffuse irreversible brain damage in some people who have used drugs in large quantities over long periods of time or who have used especially "strong" drugs. One of the problems with all use of non-commercially manufactured drugs that any user should be aware of is that there is no guarantee of the quality, nature of the substance, or quantity of the drug used. For example, such additives as rat poison, insecticide, and strychnine have been found in what purport to be innocent doses of marijuana.

The college physician has emphasized the extreme medical hazards of self-prescribed "antidotes." Because the human metabolic system is a complicated mechanism, with many individual variations, it cannot always be accurately predicted how a given drug will affect a given individual. Hence, there is always a danger that additional medication will compound medical problems. Adverse interactions of the original drug and its alleged antidote(s) occur frequently, thus converting minor medical problems into major hazards. The possibility of acute respiratory depression and circulatory collapse is greatly heightened when an alleged antidote is

added to other drug-induced states. Death can occur. Or, to phrase it differently, when the initial drug causes an adverse reaction, subsequent medication multiplies the risk. Thus "bad trips" deserve professional management rather than "home remedies."

In summary, many students will be confronted by the need to make decisions on drug usage; they should be aware that there are risks involved and that these risks should be considered with the advantages which they expect to receive from drug usage. The College Counselors are available to all students at any time for strictly confidential counseling concerning problems with drug use.



Student Life

The Trinity College Council

The Trinity College Council is an elected body, composed of eight faculty members, seven undergraduates, three administrators, a member of the Board of Fellows (or a person designated by the Board), and one representative of the Parents Association, each selected by his own constituency, which is advisory to the President of the College, the faculty, the student body, and to appropriate College Bodies. The Council may advise the Trustees through the President of the College.

It shall have the responsibility to issue recommendations on questions, on conditions, and on activities which, in its collective judgment, are of moment to the institution. Such recommendations may be directed to the constituencies represented on the Trinity College Council or to their subdivisions or to the President.

Regular meetings of the Council are held fortnightly on Wednesday at 4:00 p.m. They are open to public attendance and participation according to established procedures.

STUDENT FACILITIES

College Residence

Trinity is primarily a residential college. The daily associations of student with student and student with faculty are an important part of the educational process at Trinity. The College residences, lounges, dining halls, and other student facilities are available for students during their years at Trinity in order to promote these associations. It is to this end and that of the well-being and safety of the college community that the following provisions for college residence have been made.

Rooms are assigned to freshmen by the Office for Student Services in cooperation with the Office of Admissions. Upperclassmen select their rooms according to a priority system which gives seniors first choice, juniors second, and sophomores third. Permission to change rooms must be obtained from the Dean for Student Services. Dormitory rooms are available for occupancy at the beginning of Freshman Week.

Basic furnishings are provided in dormitory rooms. Students may make arrangements with the telephone company for telephone installation.

Existing building and occupancy regulations imposed on the College by the State of Connecticut and the City of Hartford stipulate that all decorative wall coverings must be rendered "flame resistant." If decorative wall coverings have been rendered flame resistant, the owner should have a dated certificate of flameproofing or evidence of the material used in the process. Cooperation by dormitory residents is necessary in order to permit the College to operate its multiple occupancy dwellings.

Students are urged to lock their rooms in their absence. The College cannot accept responsibility for loss or damage to students' property. A security officer will assist students who are locked out of their rooms.

when janitors are not on duty. Lost keys can be replaced through the Office of Student Services.

Rooms should be kept reasonably clean and neat. Particular effort should be made to ensure leaving rooms in good order prior to departure on vacations during the school year and at the end of the year.

Bicycles must be parked outside in racks provided. They may not be brought into or left in college buildings.

Students are not allowed on roofs of the buildings.

Solicitors, canvassers, salesmen, peddlers and unauthorized persons are not permitted to enter the college buildings. Students should not negotiate with such persons or admit them to their rooms, but should report their presence to a security officer or to an officer of the College. (See Student Business.)

Requests for repairs and other matters pertaining to college residences will be handled through the Dean for Student Services and the Director of Buildings and Grounds.

The deadline for vacating and cleaning dormitory rooms is the Monday following Commencement. Storage space is provided for the students' convenience, but the College assumes no risk. It is the student's responsibility that the fully identified article is actually placed in the storage area. Abandoned property will be subject to disposition by the College at the student's expense.

The Resident Assistant

The position of Resident Assistant offers an undergraduate student the opportunity to work with other students in a counseling, advising, and administrative capacity. The Resident Assistant works with the Office for Student Services as well as other administrative offices, and has some responsibility for the entire residence program with specific emphasis given to the student on the floor where he/she lives.

The Resident Assistant will be available to students within his residential unit. Each new student will be assigned to a Resident Assistant on or before the day of arrival in September.

The Resident Assistant will help orient students to the college environment and will attempt to answer any questions concerning the student's stay at the College.

HOUSING AGREEMENT

Academic Year 1972-73

An agreement between the undersigned, a student at Trinity College, and Trinity College to rent the undersigned accommodations, to be specified below, in the residence halls of Trinity College. This agreement will be in force only as long as the undersigned individual is enrolled as a student at Trinity College. An individual terminated as a student will vacate the premises within 48 hours of the date of his separation. The undersigned resident agrees to the following:

1. To respect the rights of other residents to privacy and to the conditions necessary for study.
2. To pay half the annual rental for the accommodation before the start of each semester.

3. To remain in the assigned accommodation unless approval by the Office of Student Services to change to other campus accommodations is granted.
4. To take the accommodations as they are at the opening of the Christmas Term and to leave them in the same state and condition as reasonable use and wear will permit.
5. To make no alterations, including painting, without written consent of his Resident Assistant or of the Office of Student Services.
6. To reimburse the College for the cost of repairing any damages to the assigned accommodation, damage to or loss of furniture, and for a proportional share of the cost of repairing any damages done to multiple use facilities including collection costs when such damage or loss is caused by the resident(s) or their guest(s). The burden of proof is upon the resident, not the College.
7. To hold the College harmless for the loss, theft, or destruction of any personal property located either in the room or in a storage area.
8. To allow to reside in this accommodation those students assigned there by the College, occasional guests of the residents, and none others.
9. To allow the overnight accommodation of no more individuals than the capacity of the room as determined by the College at the time of room assignment.
10. To have no weapons, explosives, or fireworks in the residence halls.
11. To have no kitchen appliances, hot plates, heaters, or any units with exposed heating surfaces in the assigned accommodation unless such accommodation is provided with a kitchen.
12. To install no outside antenna, or other exterior devices on the residence hall.

THE COLLEGE AGREES:

- A. To maintain the residence halls in a reasonable state of repairs.
- B. To supply custodial service for public areas.
- C. To have the accommodations available by September 1, 1972 for Christmas Term and by January 12, 1973 for Trinity Term and for 48 hours after the close of the Trinity Term.
- D. To allow residents the opportunity within appropriate rules and procedures, to fill vacancies in their rooms.
- E. To notify residents of a particular room in advance, whenever possible, under normal circumstances, of the assignment of individuals to fill vacancies.
- F. To respect the rights of the residents to privacy, with the understanding that the College reserves the right to allow staff members to enter accommodations as outlined in the College Statement on the Privacy of Individuals.
- G. To release, under appropriate procedures, a resident from this Agreement if a student not in college housing and otherwise eligible is found to replace the resident.

- H. To release a resident from this Agreement with no penalty if one month before the start of any semester he terminates as a Trinity College student or enters an approved program of study requiring the resident to live off campus.
- I. To release a resident from this Agreement for appropriate reasons not covered by G or H above with the understanding that any such request is subject to approval by the Office for Student Services.

Any violation of this Agreement by the undersigned resident will allow the College to terminate the Agreement, take possession of the accommodation indicated below, and hold the resident responsible for the remainder of the rental.

Ferris Athletic Center

Use of the Ferris Center by all elements of the campus community and alumni has continued to exceed the College's most optimistic expectations. Programs involving neighborhood and disadvantaged youngsters have also been accommodated in the new facilities.

The Athletic Center is, however, beginning to experience serious problems in connection with its evening and weekend operation. Use of the facilities by a burgeoning number of unauthorized persons has resulted in two unfortunate consequences. First, there has been serious overcrowding so that Trinity students and faculty are often without play space; and second, there have been recurrent instances of malicious vandalism and theft. In the interest of preserving priority rights to these facilities, controls have been instituted upon admission to the Center on evenings and weekends. They are as follows:

1. The only door which will be open is the one facing west toward the walk up to the Austin Arts Center. This is the door which is immediately adjacent to the wrestling room, and below the locker room complex.
2. There will be a student worker at this door who will request identification of all who enter. Students must produce their ID cards, and faculty and administration members should show their Athletic ID cards (Note: if any member of the faculty, administration, or member of his family has not received his Athletic ID card, we will issue one immediately upon notification.) No one will be admitted who cannot produce proper identification.
3. Faculty and administration members or students who wish to bring a guest, other than family, may do so, but they must secure written permission from a member of the Physical Education Department in advance, and present it upon admission to the Center.
4. Faculty and administration members or students who wish to bring a group in on the weekend, or at any time, must make arrangements to do so through Director of Community Affairs Ivan A. Backer.
5. The special exercise room (weight room), wrestling room, and crew tanks will not be open for use on evenings and weekends.

These measures are being taken not to discourage use of the Ferris Center, but rather to protect the rights of the campus community for optimum use and to minimize the need for added security costs.

The Library

The College Library is open daily during term time Monday through Friday from 8:30 a.m. to 12:00 midnight, and on Saturday from 9:30 a.m. to 12:00 midnight. On Sunday, the library is open from noon to midnight.

Library orientation consists primarily in inviting Freshman Seminar instructors to bring their classes to the library for a talk on the library materials available for the particular topic which the Seminar is investigating. Students may, of course, individually consult the library staff regarding their information and research needs.

The library resources are particularly strong in the following areas: European and American history, Asian studies, philosophy, religion, economics, literature and art history. A depository collection of Federal documents is located on the library's B floor. The Microfilm Center on the second floor holds the New York *Times* from 1851 and the recent years of the more popular magazines.

The Watkinson Library, a collection of special collections, is housed on the third floor. Notable collections in the Watkinson Library are those dealing with graphic arts, the Afro-American experience, maritime history, and witchcraft. Because few materials in the Watkinson Library are listed in the main card catalog at this time, the card catalog in the Watkinson Library should be consulted.

Trinity's Library is the largest academic library in the Greater Hartford area, and consequently attracts many persons not associated with Trinity College. For this reason it has become necessary to institute certain policies to insure that Trinity students and faculty receive the service to which they are entitled. Trinity students are requested to show their ID cards upon entering the library. This card is also used for charging library books. Students from other schools and colleges are permitted reference privileges upon presentation of letters from their librarians explaining their needs.

Trinity students wishing to use other academic libraries should obtain a letter from the Chief of Readers' Services. Such a letter should be requested twenty-four hours in advance to permit time for the preparation of the letter. Trinity students may obtain borrower's cards at the Hartford Public Library upon payment of a deposit. Reference and borrowing privileges are available to Trinity students at the Case Memorial Library, Hartford Seminary Foundation. Reference privileges are available at the Rensselaer Polytechnic Institute Graduate Center Library and the University of Connecticut Health Center Library.

Fines are assessed for overdue books at the rate of ten cents per day for books from the stacks and twenty-five cents per day for Reserve Books, except two-hour and overnight Reserve materials which are one dollar per hour or a fraction thereof. A maximum of \$5.00 for stack books and \$10.00 for Reserve Books is charged. Although notices are sent for overdue books, the responsibility for the return of a book rests with the borrower and the fine commences at the time the book is due at the library. Failure to return library material can result in the withholding of a student's registration.

Information sheets describing library policies and resources are available from the information stand in the library lobby. In addition, the library publishes a monthly newsletter.

Study Areas

Study areas generally available throughout the night are located in Jones Hall Lounge, Elton Hall Lounge, and in the Ante-Crypt in the College Chapel. Students are expected to maintain these facilities in good order.

William Gwinn Mather Campus Center

Mather Campus Center is the focal point of student activity on the Campus. The building is open from 7:00 a.m. until 1:00 a.m. except during vacation periods, or when College is not in session.

The Office for Student Services is responsible for scheduling all campus activities and special catering requests.

DINING FACILITIES

Meal tickets are available to all students. Dining hours in the Dining Halls are: Monday through Friday, 7:30 to 9:00 a.m., 11:30 a.m. to 1:15 p.m., and 5:00 to 6:30 p.m.; Saturday and Sunday, brunch will be offered from 11:00 a.m. to 12:30 p.m., and dinner from 5:00 to 6:30 p.m.

Meal tickets will not be honored during Thanksgiving Vacation, from the end of exams until the first day of the following semester, and during Spring Vacation.

A snack bar, the Cave, will be open from 7:30 a.m. until 11:00 p.m. Monday through Thursday, 7:30 a.m. to 10:00 p.m. Friday, 8:00 a.m. to 10:00 p.m. Saturday, and 10:00 a.m. to 11:00 p.m. Sunday.

There will be no food service provided during Thanksgiving Vacation, during Christmas Vacation, and during the month of June.

Shoes must be worn in the dining halls and the snack bar.

Public Health Code Regulation 19-13-1342 states:

"No live birds or animals shall be allowed in any area used for the storage, preparation or serving of food, or for the cleaning or storage of utensils, . . . or in any other area or facility used in the conduct of food service establishment operations, provided guide dogs accompanying blind persons may be permitted in dining rooms."

LOST AND FOUND

Articles that are found are usually turned in to the front desk at Mather Campus Center. Often, valuables are turned in to the Director of Security.

Any thefts must be reported to the Director of Security. He can assist with insurance claims and in the notification of local law enforcement officials.

POST OFFICE

The Post Office, under the supervision of the Dean for Student Services, is located on the lower level. The office is open for all postal services between 9:00 a.m. and 4:00 p.m., Monday through Friday. The Post Office is equipped to handle money orders, special delivery, certified,

insured and registered mail, parcel post and the sale of postage stamps. (See section of *The Handbook*, "Guide to Services of Mather Campus Center," for more information.)

Mail arrives on campus at approximately 9:00 a.m. and 1:00 p.m. on Monday through Friday and 9:00 a.m. on Saturday. The outgoing mails are at 12 noon, 3:00 p.m. and 4:00 p.m. on Monday through Friday from the mailbox in the basement of Mather Campus Center. Parcel post comes in only once a day in the morning Monday through Friday and is not delivered on Saturday. No general stuffing of mailboxes is permitted. Arrangements for special return boxes for questionnaires, volunteer work, etc., should be made with the Associate Dean for Student Services. General publicity for activities should be placed on the distribution table, Mather foyer.

Each student is assigned a postal box for the four-year stay on the Trinity campus. It is essential that all mail, parcel post and express be addressed in care of the postal box number, not the dormitory room.

THE TRINITY COLLEGE BOOKSTORE

The Bookstore, on the lower level of Mather Campus Center, is regularly open on Monday through Friday from 9:00 a.m. to 4:00 p.m. During the first week of each semester, and on certain Saturdays, there will be special hours. Check the weekly calendar.

The store is operated by the College to make available the required textbooks and classroom supplies for all courses. These are supplemented by a large selection of scholarly paperbacks as well as reference books, gifts and basic drug items.

Checks up to \$50 may be cashed at the Bookstore. ID cards must be shown. Any student cashing a "bad check" will *not* be permitted to cash any checks in the Bookstore thereafter.

LOUNGE AND RECREATIONAL AREAS

The Bowling Lanes and the several lounges are operated under the supervision of the Office of Student Services. The Game Room has ping-pong tables, pool tables, and is open seven days a week. A small fee is charged for the use of the equipment in the Game Room. The Bowling Lanes are completely automatic with Brunswick equipment. The lanes are open seven days a week. The charge for bowling is 40¢ per string and there is a shoe rental service. On Saturdays and Sundays there is a special rate: 25¢ per string. There is an opportunity for competitive bowling through the Intramural Council.

THE LAUNDRY

There is a ticket-operated laundromat open 24 hours a day located in three areas: Cook A, High Rise Dorm, and Jackson Dorm. Laundry tickets are available in the Bookstore and from a vending machine in the basement of Mather Campus Center. A contract linen service is offered supplying students with fresh sheets and towels in individual lockers.

YOUR MOTOR VEHICLE ON CAMPUS

Parking Rules, Regulations, and Penalties

Trinity College appreciates the cooperation and courtesy shown to one another by students, staff, faculty and friends who observe the established rules and regulations.

Rules and regulations have been put into effect to control use of limited parking facilities and to eliminate inconvenience and dangers to members of the community.

Due to an ever increasing flow of traffic through our campus, students are requested to cooperate by keeping the use of motor vehicles on campus at an absolute minimum.

I. GENERAL: APPLICABLE TO ALL STUDENTS, ADMINISTRATION, FACULTY, STAFF AND VISITORS.

1. All vehicles used on or in the immediate vicinity of the campus by students, faculty, administrators and staff must be registered with the Director of Campus Security of Trinity College and must display a college decal. Students must display one of two college registration decals — either a campus parking permit or an off-campus registration.

Registration is essential so that the Security Office can assist in cases of theft, fire, vandalism, motor vehicle accidents and in the control of traffic on campus.

2. Each person using a vehicle on or near the campus should know and abide by the rules and regulations stated herein.
3. Trinity College assumes *no responsibility* for vehicles parked or operated on College property; the risk remains fully with the operator and/or the owner of the motor vehicle.
4. It should be understood that from time to time blocks of parking spaces will be reserved for special events.
5. One is responsible for on-campus parking of any vehicle registered in one's name even though it is driven by another person.
6. Cars found abandoned or improperly parked or without a state registration may be towed at the owner's expense.
7. All personnel and students should respect the "Stop" signs which are installed in front of Mather Campus Center for safety of pedestrians in front of the Student Center. The speed limit on any College roadway is 15 M.P.H.

II. RESTRICTIONS: APPLICABLE TO ALL STUDENTS, FACULTY, ADMINISTRATION, STAFF AND VISITORS.

1. Do not park on campus roads or driveways at any time.
2. Sidewalks, lawns, or cultivated areas are not to be used as roadways or as parking areas.
3. Parking is forbidden at all times in delivery areas, loading platforms, service roads and in front of any doorway or Fire Exit.

4. Do not park under any archways, South Campus Lounges, or on any quad area.
5. Do not park in such a manner that you are blocking other vehicles.
6. Motor vehicles must never be brought into any dormitory or any other college building.

III. FACULTY, ADMINISTRATION AND STAFF REGISTRATION

Faculty, administration and staff must register with the Director of Campus Security, Room 112, Williams Memorial, extension 264. They may park in any authorized parking lot.

IV. STUDENT REGISTRATION AND CAMPUS PARKING PERMITS

Student registrations and campus parking permits must be obtained each academic year prior to the first day of classes or within 72 hours of the time the car is brought to Hartford. If, for any reason, one must operate a vehicle that is not registered with Trinity College, he should contact the Security Office within 72 hours and give the necessary information so the vehicle will not be tagged for failure to register.

Campus parking permit decals may be obtained at the Office of the Director of Campus Security in Room 112 in the Williams Memorial Administration Building.

The fee for undergraduate campus parking permit is \$20 a year and is renewable in September of each academic year. Students obtaining a decal after the close of the first semester will be charged \$10 for the second semester.

Off-campus registration decals are issued for those who will use fraternity parking lots and to others who wish to use off-campus parking facilities near the College. Such vehicles may not be parked on any of the College owned parking areas at any time. The registration fee is \$2.00.

Due to lack of space the above restrictions must be observed, and the cooperation of all will make it possible for each motor vehicle owner in the Trinity Community to have a suitable place in which to park.

In order to obtain a campus parking permit decal, the year, make, model and plate number of the vehicle is required. No decal will be issued until the fee is paid.

Failure to register will result in a \$15 fine.

Special students must also register with the Director of Campus Security in order to receive a campus parking permit. The registration fee is \$5.

Graduate and summer school students shall register with the Graduate Office in order to receive a campus parking permit. The fee is \$5.

A Trinity College motor vehicle campus parking permit decal will be issued upon registration and must be displayed on the lower right hand side of the front windshield or on the right front vent window.

Motorcycles, motorbikes, and scooters are defined as motor vehicles for the purposes of these regulations. (Note: They are also defined as motor vehicles by the State of Connecticut.) They should display the sticker on the rear fender.

Vehicles seen on campus and not bearing a Trinity parking permit

decal will be checked from time to time with the state motor vehicle departments to ascertain ownership.

V. STUDENT PARKING

The following regulations are in effect year round whether the College is in session or not:

1. *Freshmen* and *Sophomores* will be issued a special campus parking permit and may park only in the Broad and Vernon Street lot or in the Field House lot at all times. They may park in either of these lots, depending upon which is more convenient.
2. *Seniors* and *Juniors* may park at any time, 24 hours a day, only in the following authorized student parking areas and within the designated white lines.
 - North Campus Lot
 - South Campus Lot
 - Field House Parking Lot
 - South End of Life Sciences Building
 - High Rise Lot
 - West Side of Ferris Gym
 - Broad and Vernon Street Lot
 - Allen East and Allen West Lot
3. No undergraduate student parking is permitted in the Chemistry-Library lot from 8:00 a.m. to 11:00 p.m. daily except Saturdays and Sundays. This area is highly congested and must be left open to handle special events on campus, evening classes and other evening affairs.
4. Upperclassmen may use the Jarvis or Chapel lots from 5:00 p.m. to 8:00 a.m. Monday through Thursday and from 5:00 p.m. Friday to 8:00 a.m. Monday.
5. There are several 15-minute parking spaces in the Mather Campus Center- Elton-Jones complex area. These spaces are intended for 15-minute parking *at all times* by everyone.
6. Students who wish to park on the city streets do so at their own risk and are subject to the parking laws and ordinances of the City of Hartford. One of the City's regulations is that there shall be no unreasonable parking on the City streets. (Three hours or more constitutes "unreasonable" parking.)
7. Graduate and special students must follow the parking rules and regulations applicable to all students during the hours of 8:00 a.m. to 5:00 p.m. daily. After 5:00 p.m. they may use any lot which is most readily available to them.

WARNING: The Boardman Circle, west of Austin Arts Center, and the roadway in front of the Life Sciences Building are not authorized parking areas.

VI. PENALTIES APPLICABLE TO ALL PARKING ON CAMPUS

1. Failure to register	\$15
2. Failure to display sticker	\$ 5
3. Parking in "No Parking" areas or overtime	\$ 2
4. Blocking doors or Fire Exits	\$ 5
5. Other improper parking	\$ 2
6. Speeding or reckless driving on campus	\$10
7. Other improper driving	\$10
8. Parking on campus roads or access areas	\$ 2

All members of the Trinity College Community are expected to familiarize themselves with the College Regulations in *The Handbook*, Section III, Regulations items #15 and #20 which pertain to serious or repeated violations of parking and driving regulations. Penalties apply to all members of the Trinity College Community.

Payments are to be made in cash or by check to the Security Office. The indicated fine must be paid within 10 days of the dated violation. Responsibility for receipt of payment rests with the violator. Failure to pay within 10 days will double the fine and result in charges through the appropriate disciplinary mechanism.

Any person who accumulates four tickets during the academic year will receive a warning. All violations received after the fifth ticket may necessitate action by the designated board.

Responsibility for prompt payments rests with the violator.

VII. APPEALS

Anyone questioning the validity of a parking violation may appeal to the Director of Campus Security. The appeal must be made within 5 days of the dated violation — Saturday, Sunday, and holidays excluded. Appeals denied by the Director of Security may be brought before a designated board.

VIII. REPLACEMENT OF PARKING DECAL

Any transfer of ownership such as purchase, sale, or exchange of a vehicle which bears a Trinity registration decal must be reported promptly to the Security Office.

If the registration decal is damaged or fails to adhere properly, it may be *exchanged* for another permit by applying at the Security Office.

Escort Procedure

In an effort to encourage students to use peripheral parking lots, the Security Office has established the following escort procedure:

The individual seeking an escort should stop at the Mather Center, contact the person on duty and ask that a Security Officer meet him at the Broad & Vernon, Field House or South Campus lot. He should give his name, the make of car and registration number. An ID should be presented upon request of either Mather Center or the Security Officer. Mather Center will contact the Security Officer, ascertain how soon he

can get to the location and relay this information to the student seeking an escort.

This service will be provided every evening from 11:00 p.m. to 5:00 a.m. and only from the Field House, Broad & Vernon, and South Campus parking lots.

Bicycles

Each bicycle in the City of Hartford must be registered with the Chief of Police. Any person who violates this rule may be fined \$5.00. Bicycles must be registered and display the number plate. The registration is free. Registrations expire June 15. Arrangements for this registration may be made through the Director of Campus Security.

The Business Office (Payment of College Bills)

The Business Office is concerned with the handling of college bills, student emergency loans and student organization accounts. All inquiries about bills and fees should be made to this office on the first floor of Williams Memorial.

Term bills are payable at least one week before the opening of each semester on the dates shown on the College Calendar. A charge of fifty dollars is made for late payment. Supplementary and miscellaneous bills are payable within ten days.

No student may receive his grades and course credits, degree, or an honorable dismissal until this office certifies that all his bills have been paid.

Student Businesses

Soliciting, buying and selling on the campus is open only to Trinity undergraduates who may act as agents of outside firms.

There are two groups of concessions: closed and open. (1) Closed — those which have such a limited market that one person is granted the right of monopoly. (2) Open — all other concessions which are general in nature. The question of open or closed concessions is left to the discretion of the Associate Comptroller and the Dean for Student Services.

These concessions are open solely to the Trinity College undergraduates.

Written permits must be obtained from the Treasurer's Office in order to conduct business. These permits must have the approval of the Associate Comptroller and the Dean for Community Life. Permits must be renewed annually. Failure to obtain a permit before conducting business or failure to adhere to the rules herein will result in administrative action. Concessions may not be sold.

Fraternities shall handle the problem of solicitation in any manner they see fit.

Student Activities Budget for 1972-1973

Income for the Student Activities Budget comes from the \$60.00 Student Activity Fee charged each student.

Activity	Allotment	Activity	Allotment
ALA (Latin American Students)	\$ 175	Trinity Coalition of Blacks	3,000
Band	1,700	A. Black Awareness Week: \$2,000	
Cerberus	800	B. Christmas semester: 500	
A. Christmas semester: \$400		C. Trinity semester: 500	
B. Trinity semester: 400		Trinity Coalition of Black Women	500
Chess Club	100	A. Sewing Class: \$250	
Concert Choir	2,700	B. Dance Class: 250	
A. Orchestra: \$1000		Trinity REVIEW	1,800
B. Christmas semester: 850		Trinity Women's Organization	2,700
C. Trinity semester: 850		A. Women's Week: \$1,800	
Corinthian Yacht Club	135	B. Christmas semester: 450	
Draft Counselors	225	C. Trinity semester: 450	
Fencing Club	500	Tripod	15,000
Folk Dance Group	250	WRTC	10,200
Gay Liberation	150	Young Democrats	135
Hillel	600	Young Republicans	50
A. Jewish studies: \$300		Activities Reserve Fund	19,030
B. Services: 300		A. Scholarship Fund \$15,000	
Human Relations Committee	250	B. General Reserve Fund 4,030	
Ivy	6,200	I.D. Cards	2,500
Jesters	800	Speakers Fund	2,500
A. Plays: \$800			
Mather Hall Board of Governors	12,000		
A. Concerts: \$7,000			
B. Small Activities: 5,000			
Trinity Community Action Center	6,900	Total	\$90,900

BUDGET CATEGORIES:

If an organization's budget has been divided into specific categories, the organization must use the money accordingly. Each expenditure by the organization must be charged to one of the categories. Each category is considered to be a separate budget, and an organization must request a budget transfer from the Budget Committee if it wishes to redistribute its allocation.

ADDITIONAL INCOME:

If more than \$90,900 is collected from the Activities Fee, the excess money will be placed in the Activities Reserve Fund as the funds become available.

1. The Activities Reserve Fund shall be completely under the control of the Budget Committee. The purpose of this fund is:

- A. to serve as a source of funds for new organizations,
- B. to serve as a source of additional funds for budgeted organizations,

- C. to cover any costs incurred by the Budget Committee or the Student Activities Committee.

2. The money in the Scholarship Fund shall be used to meet the student commitment to provide scholarships for disadvantaged students. This money is to be credited during the year to the Student Scholarship Endowment at the Office of Financial Aid. Should the scholarship commitment be discontinued, this money shall remain in the Student Activities Account and its use shall be determined by the Budget Committee.

3. Money from the Speakers Fund may be awarded by the Budget Committee to any Trinity College group which desires to bring a specific speaker to Trinity College for a speaking engagement. The following restrictions shall also apply:

- A. The money shall be used only for speakers coming to speak at Trinity College. Furthermore, no Trinity College student, faculty member, or administrator shall receive money from this fund.
- B. These speaking engagements must be publicized well in advance and must be open to all members of the College community.
- C. No admission may be charged or donations solicited without the written approval of the Budget Committee.

All organizations are encouraged to apply for money from this fund.

It should be considered a privilege to receive money from the Student Activities Account. Therefore, in order to provide for the effective and efficient operation of the Student Activities Account, all organizations receiving funds shall be subject to the rules, regulations, and penalties as established by the Budget Committee and the Student Activities Committee.

GUIDE TO SERVICES OF MATHER CAMPUS CENTER

I. USE OF COLLEGE FACILITIES

A. *Master Calendar and Policy:* With an average of over 2,000 events scheduled on campus each year, it is necessary to maintain a calendar of events (Master Calendar) at one location to coordinate all requests and to aid in avoiding, when possible, all conflicts.

The Master Calendar is located at the Front Desk of Mather Campus Center. All events, whether a meeting for six or a dance for six hundred, whether scheduled to be held in Mather Campus Center or anywhere on campus, are to be cleared through the Master Calendar. Any request for food service, such as coffee hours or dinners, is handled at the Front Desk as well. Check the Master Calendar *before* planning an event to see if the facility is available. Make reservations early. Scheduling is to be done Mondays through Fridays from 9:00 a.m. to 4:30 p.m.

Any club or organization may sponsor an activity on campus, depending upon the availability of a facility and other events already scheduled. When an organization plans an event, assign one student to be in charge of making all arrangements.

Most inquiries concerning activities from both the campus community and off-campus individuals are received by the staff of Mather Campus Center. Give all details (name of lecturer, title of event, special equipment needed, etc.) when scheduling the event. If an event is cancelled or postponed, notify the staff at the Front Desk. All facilities must be left in good order.

The staff of Mather Campus Center will aid in planning, presenting and evaluating all programs. Staff offices are located next to the Front Desk.

B. Types of Facilities Available: The College offers a wide variety of facilities that are open for use. Check with Mather Campus Center for assistance in selecting the best facility for your event.

Dormitory lounges are used primarily as study halls and social centers of dormitories. Normally these lounges cannot be reserved by clubs for closed meetings or activities. They may be used by groups within the dormitories for social activities. Planned programs should be listed at the Front Desk of Mather Campus Center to avoid conflicts and to answer inquiries. Events must be registered at Mather Campus Center at least *seventy-two* hours prior to the event. All parties on campus in public areas and fraternity houses must end no later than 1:00 a.m.

Some classrooms may be available for meetings in the evening. Inquire about classroom use at Mather Campus Center.

II. POSTAL SERVICES

A. General Information

1. Use Postal Box numbers on all inter-campus mail for students. Notify your friends, relatives and magazine publishers of your box number.
2. Collect your own mail. Postal employees are not permitted to give mail to anyone but the addressee.
3. Local express companies will not deliver to individual dormitory rooms. Address such packages c/o postal box of student. The student is responsible for picking up such merchandise in the Post Office.
4. Parcel Post delivery is made to the Post Office each afternoon. Notices will be placed in addressee's mail box. Pick up parcels during the afternoon only.
5. Special Delivery mail arriving after the Post Office is closed will be delivered to the Front Desk of Mather Campus Center. The student on duty will make every attempt to deliver such mail. If the addressee is not reached, the mail will be processed through the College Post Office during regularly scheduled hours of operation.
6. Themes, term or test papers cannot be accepted for distribution through the campus mail unless put in an envelope and addressed.

7. When the College is closed for vacation or semester breaks, notify magazine and newspaper companies since the Post Office has no facilities to store newspapers or magazines. First class mail will be forwarded.
8. When going on Open Semester or the Exchange Program, notify all correspondents of the new address.

B. *Post Office Stuffing Policy*

1. No blanket stuffing of mail boxes is permitted. A distribution table on the first floor of Mather Campus Center should be used for flyers, publicity, etc.
2. Questionnaires or other notices that are to be filled out and returned to a certain individual cannot be handled by the Post Office unless the returning information is in envelopes with box numbers. Special boxes are available at the Front Desk of Mather Campus Center to any student or organization for such returns. Make arrangements at the Front Desk.

III. PUBLICITY

A. *General Information*

1. All publicity, including posters and flyers to be posted in Mather Campus Center, should be left with the secretary at the Front Desk.
2. Since there are adequate bulletin boards and publicity facilities in Mather Campus Center, please refrain from posting anything on walls and doors throughout the building. This will help to limit damage caused by Scotch tape or similar gummed tape to painted and stained surfaces.
3. Because of the large number of activities and publicity required for them, there is a limit of one poster per activity in Mather Campus Center.
4. Special advertising requests that cannot be handled on existing space allotted for the use should be cleared with a staff member of Mather Campus Center *before* the project is begun.
5. A weekly calendar is published by the staff of Mather Campus Center from information gathered for the Master Calendar. The Weekly Calendar, covering the period Monday through Monday, contains the list of meetings, lectures, etc. for one week with detailed information (title of lecture, name of speaker, etc.). Deadline for inclusion in this calendar is the Tuesday prior to the week of the event. This calendar is available on Friday afternoons at the Distribution Counter in the foyer of Mather Campus Center. The calendar is also published in the *Tripod*.
6. Calendars of Events in Connecticut are posted on the Bulletin Board near the Front Desk.

7. The Public Information Office will be notified by the staff of Mather Campus Center of all events with the exception of general meetings. For any off-campus publicity, contact the News Bureau, Public Information Office. They are well equipped to help you, and they have a thorough knowledge of personnel and procedures for both local and non-local newspapers. Bear in mind the *capacity* of the facilities scheduled when determining whether or not to open an activity to the general public. The College Community has first priority for all events.

B. *Bulletin Boards*: There are various bulletin boards in Mather Campus Center and throughout the campus.

With the large number of publicity requests, notices, etc., it has become necessary to allocate some bulletin boards in Mather Campus Center for specific purposes. This has been an aid to all students since posted material can be located easily at specific places throughout the building. It would be appreciated if all would cooperate by becoming familiar with the bulletin board scheme and would post material in the proper places. Since new material is posted regularly, please check bulletin boards as often as possible.

C. *Poster Making*: Requests for posters may be made at the Front Desk of Mather Campus Center. Allow one week for preparation time.

Charges: Used poster board for "do-it-yourself" — no charge
New poster board — \$0.25
Posters to be made — \$0.50
Rush orders — \$1.00 extra per poster

The charges cover the cost of material and labor. To prevent unnecessary billing, only organizations that have money allocated by student activities funds to a college account may charge for this order. All other organizations and individuals are requested to pay cash.

D. *Ditto Service*: A ditto machine is available for use. A student worker will run off material for you. Make all requests for ditto masters and duplicating at the Game Room, Seabury Hall.

For a large run of ditto material, please give the staff an ample amount of time.

Charges: 5¢ per master
25¢ per 50 sheets
(minimum charge 25¢)
Charges are based in increments of 50.

Only organizations that have money allocated by the Student Activities Fund to a college account may charge for this service. All other organizations and individuals are requested to pay cash.

Read the sections on Publicity and Stuffing *before* preparing a ditto.

IV. LOCKERS

Lockers located in Mather Campus Center are for student use. There are a few lockers available in the Bowling Alley for bowling equipment. The charge is \$1.00 per academic year or any part thereof. Make arrange-

ments for lockers at the Front Desk of Mather Campus Center.

All lockers must be vacated the Friday before Commencement.

V. VENDING MACHINES

All vending machines on campus are owned and operated by private companies. Notify the Front Desk of Mather Campus Center when machines are out of order or have been vandalized. Refunds are available at the Front Desk, Monday through Friday from 9:00 a.m. to 5.00 p.m.

VI. AUTOMATIC WASHERS AND DRYERS

Tickets for these machines are available in the Bookstore and from a vending machine in the Mather Campus Center basement. See the Bookstore Manager if your ticket does not operate the machines. Report all out-of-order or damaged machines to Buildings and Grounds.

Public Use of College Facilities

Over the years the College has received an increasing number of requests for use of facilities from people representing various groups and agencies in the area. It is impossible to honor all such requests. Therefore, the following guidelines have been developed:

1. The term "the public" is understood to mean any individual, group, or agency not connected with the College.
2. Requests will be considered and granted, whenever possible, in the following priority:
 - a. Nonprofit and tax-exempt educational efforts both individually and organizationally sponsored.
 - b. Neighborhood groups and associations in Hartford, priority according to their proximity to the College and their degree of need for the use requested.
 - c. The City of Hartford school system, other governmental agencies, various state and federal agencies with special responsibilities in urban and educational affairs.
 - d. Groups which make direct contributions to the cultural development of the region.
3. No requests for use can be considered when they come from individuals or organizations which are not tax-exempt and nonprofit, which seek to use facilities for fund raising not connected with Trinity, which are political parties, and which are not centered in the Capitol Region.
4. Public use of college facilities will not be granted when such use might conflict with or intrude upon normal activities of the College or might cause excessive wear upon or damage to the facilities.
5. Most college facilities and areas are available for public use with the exception of residence halls and their lounges, areas set aside for

faculty, administrative and staff use, the Quad and other areas adjacent to the residence halls, laboratories and any other areas not considered safe or suitable.

6. When a request for continuing use is made, it may be granted for no more than one semester and never for more than one year. Any further use beyond that must be approved by the President of the College based upon a recommendation of the Vice President.
 7. As with campus organizations, any costs incurred for special services will be paid for by the public group using college facilities.
 8. The Library has its own policy on its use by the public.
- Requests for use of college facilities should be directed to Mather Campus Center.



College Regulations

The regulatory system of a residential college such as Trinity should contribute to the creation and to the maintenance of an environment in which teaching, learning, research and other activities related to these pursuits may be undertaken freely and responsibly. In order to provide this environment, it is imperative that each member of Trinity College shall have concern for himself, for others, and for the welfare of the community.

The College Charter provides that the disciplinary responsibility and authority of Trinity College reside in the Board of Trustees. The Board of Trustees charges the President of the College as its chief executive officer to see that both order and justice prevail, and also to keep the Board of Trustees closely advised if problems arise in either of these areas which would call for action by the Trustees.

Complaints arising under College Regulations are handled through the Administrative Procedures in Matters of Discipline and Dispute (*see below*).

The following Regulations are presented for the information of members of the community, who are expected to be familiar with them.

- A. Offenses applicable to faculty, administrators, students, and their respective organizations, including among others:
 1. Abuse or physical assault of any person.
 2. The unauthorized use or unauthorized possession of weapons such as firearms, air rifles, ammunition, explosives, or fireworks of all kinds.
 3. Turning in a false fire alarm.
 4. Tampering with or rendering inoperable any structures, equipment or supplies that are for the common safety and welfare.
 5. Dishonesty, such as cheating, plagiarism, forgery, or unauthorized alteration or theft of College documents.
 6. Misuse of instruments of identification.
 7. Knowingly furnishing false information to or of the College.
 8. Disturbance of the peace or disorderly or indecent conduct.
 9. Interference with members of the College community in the performance of their duties.
 10. Interference with free and open discussion, including the disruption of invited speakers.
 11. Interference with entrance to or egress from the College or any College facility.
 12. Discrimination against a member of the College community on the basis of race, creed, color, sex, or national origin.
 13. Theft or willful destruction, damage, defacement, or misuse of College property or of the property of others.

14. Unauthorized entry into College buildings or storage areas.
 15. Repeated violation of campus regulations on the operation and parking of vehicles.
 16. Interference with authorized recruitment.
- B. Offenses applicable to special groups or special occasions, including among others:
17. a. Violation of administrative regulations concerning dances, parties, and organized social affairs.
 - b. Violation of the special administrative regulations in force during vacation periods.
 - c. Violation of the special administrative regulations governing the conduct of fraternity affairs.
18. The uses of alcoholic beverages:
- a. Students are expected to observe the Connecticut law prohibiting the purchase of alcoholic beverages by a minor and the serving of alcoholic beverages to a minor by a person other than his parent or guardian.*
 - b. The possession of alcoholic beverages by students under 21 years of age, even in the event that such beverages have been purchased legally in another state, is strictly prohibited by Connecticut law.*
 - c. Students 21 years of age may consume alcoholic beverages on campus only in their fraternity houses or dormitories.*
 - d. No member of the community shall be required to contribute to any arrangement for the purchase of alcoholic beverages as a condition of his membership in any college-associated organization or activity.
 - e. Common courtesy requires that non-alcoholic beverages be available at all social functions at which alcoholic beverages are served.
 - f. Public display of drinking is not permitted on the Trinity campus.
 - g. Intoxication in no way releases an individual from full responsibility for the consequences of his actions.

*The legal age for the purchase and consumption of alcoholic beverages is expected to become 18 on October 1, 1972, as part of the 18-year-old-majority-law which becomes effective on that date. Students are advised to confirm this in the fall, since it is not definite at this writing.

19. Essential to any ordered community is the right of individuals to regulate their own personal lives without undue interference or intrusion. Thus it is sensible that Trinity College strive to protect the interests of its community members in upholding the

principle of privacy while expecting compliance with those regulations that govern the corporate life of the College. The preservation of this principle and the accompanying respect for these responsibilities are integral parts of the College's general concern for the quality of life on campus.

Each individual must make decisions which involve moral judgments and which often affect others as well as himself. It is recognized that no set of regulations can enforce morality, but the College has an obligation to assure an environment in which members of this community can work out a system of values appropriate to the dignity of the human person. The community expects its members to strive toward a quality of human relations which inspires a high regard for one another as mature persons. As long as there is manifest support of this ideal by the members of our community, actions in private that do not violate the law or do not abuse the rights of others, will be protected against official intrusion. The maintenance of this principle assumes a climate of collective responsibility and a genuine continuing concern for the welfare of all.

In accordance with these considerations, the following regulations apply:

- a. When a member of the police or of another government agency seeks permission of the College to search a student's room, such permission will not be granted without a warrant. When a College official seeks access to a student's room to determine compliance with College regulations applicable to that living unit, the student should be notified in advance of such planned entry and should be permitted to be present. If the student is not present, then a disinterested person will be sought to accompany the official. In emergencies, where danger to life, safety, health or property is reasonably feared, entry does not require advance notice. In all cases entry should be signalled by a knock on the door. Whenever a student's room has been entered by a College official, and the occupant was not present, then the occupant will be notified as soon as possible thereafter by the appropriate official.
- b. Students may entertain guests in their rooms at their own discretion. In such cases, students should recognize that the following provisions must be upheld:
 - 1) federal, state, and local laws and such College regulations as apply shall be observed;
 - 2) no disturbance which constitutes a public nuisance or infringes upon the rights of others in the building shall be condoned;
 - 3) no exploitation or coercion of any other person shall be allowed; and
 - 4) the College does not condone overnight visits by members of the opposite sex;
 - 5) appropriate arrangements for the comfort and safety of guests shall be provided.

Individual freedom in a residential community can exist only when people conduct their lives with ordinary prudence. Collective responsibility requires action by offended parties. Therefore complaints by a community member should be made promptly to the appropriate official.

20. **Motor Vehicles:** Motor vehicles shall be operated in a manner which regards the safety of the members of the Trinity community and the larger community. As improper parking of motor vehicles on campus may infringe upon the rights of other persons, endanger the common safety, and interfere with the orderly conduct of College business, published and/or posted parking regulations are effected for the welfare of the community, and are to be strictly observed. See section on *Motor Vehicle Regulations*.

PENALTIES

Penalties authorized by the College are fines, pensums, admonition, censure, restriction, suspension, dismissal, and expulsion.

Fines are imposed, for example, for parking violations, damage to College property, and the like.

Pensums are assignments of extra work, often imposed in an effort to give punishment a constructive or rehabilitative function.

Admonition is a formal warning of the incurrence of serious blame. Notice of admonition is sent to a student's parent or guardian, a faculty member's chairman, or to the President in case the warning involves an administrator.

Censure is the result of more serious blame than that for which admonition is given. Notice of censure is published for the College community. Censured persons are not in good standing, are not eligible for honorable dismissal, and may be automatically suspended if they receive a second censure.

Restriction is imposed upon an individual to prevent him from participating in some aspect of the College's operations and life.

Suspension is a temporary separation from the College and may involve the performance of specified tasks.

Dismissal is the permanent separation of a member from the College.

Expulsion is dishonorable dismissal.

ADMINISTRATIVE PROCEDURES IN MATTERS OF DISCIPLINE & DISPUTE

Whenever any member of the student body, of the faculty or of the administration believes that a student has violated the published Regulations of the College or that conditions necessary to a proper academic environment have been impaired, he should bring a complaint before the Dean for Community Life. Initially, complaints may be either verbal or in writing.

One may bring a complaint on one's own behalf, on the behalf of some other member of the community, or on behalf of what one considers the interests of the institution. (When a complaint is brought to the Dean by a group on its own behalf, the complaint will be presented by two persons designated by the group as its representatives. Once a complaint is brought to the Dean, and after he has verified that they have been designated by a group as its representatives, these two persons, or replacements designated by the group, will be expected to continue as would any other complainants involved in these procedures.)

Within a reasonable time after a complaint is made, the Dean will discuss it with the complainant and determine what course to follow.

When the Dean determines that the complaint does not involve a possible violation of a published Regulation, he will hold a conference with the complainant and the person complained against, giving whatever advice seems appropriate and seeking to arrange a solution acceptable to all parties concerned. If no solution is possible, the Dean may, at his discretion, refer the matter to a Board of Inquiry, composed of a student, a tenured faculty member and an administrator chosen from the nine-member Board of Inquiry Panel, for advice or arbitration.

When the Dean determines that the complaint does involve a possible violation of a published Regulation, the following procedures will be followed:

I) After discussing the matter with the complainant, the Dean will arrange a conference with the complainant and the person complained against, referred to hereafter as the respondent. (The Dean will attempt to determine the identity of the person who caused the complaint, if it is not known to the complainant.) At the conference the Dean will attempt to work out a resolution of the matter that protects the interests of both parties and is acceptable to all concerned. Resort to formal hearings will be avoided whenever possible. When, however, either the complainant or respondent is not satisfied with the resolution suggested by the Dean, he may so state in writing and request a hearing before a Board of Inquiry.

II) Whenever a complainant or respondent requests a formal hearing, the Dean will ask the complainant immediately to provide him with a formal written statement of the complaint, complete with a bill of particulars regarding the nature of the alleged offense, its consequences, its date and location, witnesses and so forth. This statement will also include a pledge by the complainant that he will attend and participate in any subsequent hearings stemming from the complaint.

III) Within 24 hours of receiving a formal complaint, the Dean will provide a copy of it to the respondent. Within 48 hours after the Dean sends him a copy of the complaint, the respondent shall reply in writing to the Dean that:

A) He acknowledges the validity of the complaint, in which event the Dean will take whatever disciplinary action he deems appropriate;

or

B) He denies the validity of the complaint. In this event he will include a summary of his reasons for denying the complaint's validity, name witnesses on his behalf, and state that he will attend

and participate in any subsequent hearings stemming from the complaint.

If the respondent does not reply within 48 hours, or if he does not pledge to attend and participate in the hearing, the Dean may proceed to conduct the necessary hearings himself and take whatever action he deems appropriate.

IV) If the respondent has denied the validity of the complaint, and if, after a final conference, it is still impossible to reach a resolution acceptable to all concerned, then the Dean will empanel a Board of Inquiry, composed of one student, one tenured faculty member and one administrator chosen from the nine-member Board of Inquiry Panel. The Dean will also confer with the complainant and the respondent in order to inform them of the date of the hearing, to review the procedures to be followed, and to provide other pertinent information. The Board of Inquiry will then proceed to conduct the necessary hearings.

V) The following rules and procedures will govern all hearings:

A) Neither a complainant nor a respondent may peremptorily disqualify a member of a Board of Inquiry, but if either party objects to one of the Dean's selections for the Board, he may state his reasons in writing and the Dean shall have the authority to replace the person objected to with another person of the same status from the Board of Inquiry Panel.

B) At the outset of each case, the Board will choose one of its members to act as presiding officer throughout the hearing.

C) The complainant and the respondent are required to attend all sessions of the hearing, except that either may be excused at his own request by the Dean for Community Life. No hearing session will be held without the complainant and the respondent having been given ample notice and opportunity to attend.

D) The Dean for Community Life will summon all witnesses, and any member of the student body, the faculty or the administration is expected to respond to such a summons. From time to time other members of these groups may be called for consultative purposes, and they too are expected to respond.

E) The Dean will attend all sessions of a hearing and he will provide such assistance and services as are required by the Board of Inquiry's presiding officer. The Dean will serve to initiate a hearing, to summon all parties to it, to summon witnesses and, when needed, consultants. The Dean will also advise the Board on correct procedures and see that fair treatment and an opportunity for civil and orderly participation are accorded to all parties.

F) The Dean will keep a full and accurate record of all hearing sessions.

G) The complainant and the respondent may be accompanied by an advisor during all hearing sessions. Advisors may not participate directly in the hearing, but they may consult freely with the person whom they are advising. Ordinarily, the advisor will be a member of the College; but an outside advisor may be present at the request of the complainant or the respondent if the Board of Inquiry's presiding officer agrees.

H) Hearings will be private and the proceedings kept confidential. Witnesses will appear individually, as will consultants; and the latter may appear at any time in the proceedings that the presiding officer thinks proper. When a consultant is called to provide medical or psychological information about one of the parties to a case, that consultant may, with the concurrence of the presiding officer, exclude from the hearing room the complainant, the respondent, or both.

VI) Ordinarily, the hearing will follow this sequence:

A) At the outset, the Dean will read aloud the complaint and the response, written copies of which will be provided to the members of the Board of Inquiry and the complainant and respondent. The Dean will also specify the College Regulations involved in the matter and the alleged actions by the respondent that would constitute a violation of these Regulations. (If the Board subsequently determines that Regulations other than those specified by the Dean are involved, it will promptly inform all parties of this fact in writing.) The Dean will then offer the complainant and the respondent time to comment on the statements he has read and to ask questions based on them. At the conclusion of these comments and questions, members of the Board of Inquiry may question the complainant and the respondent. During this phase of the hearing only the complainant, the respondent and their advisors shall be present.

B) If witnesses have been summoned, they will next appear, one by one and in an order determined by the Board of Inquiry's presiding officer. Each witness will be questioned first by the members of the Board, then by the complainant and finally by the respondent. Witnesses may be recalled to the hearing as required by the Board of Inquiry.

C) After all witnesses have appeared and been questioned, the Board will resume its questioning of the complainant and the respondent, each of whom shall be provided an opportunity to cross-question the other.

D) The hearing will then recess for a reasonable period of time to permit the complainant and the respondent each to prepare a summary of his position, or such statement as he thinks appropriate. Ordinarily, this summary or statement will be written.

E) The hearing will then resume with the presentation of the summary or statement of, first, the complainant and, then, the respondent. After the Board has had an opportunity to ask final questions, the hearing will adjourn.

VII) Within a reasonable time after the hearing adjourns, the Board of Inquiry will report its findings of fact to the Dean, together with any additional information or explanation it thinks necessary; and it will recommend penalties or other actions where appropriate. After such study as he finds necessary, the Dean may concur with and implement the Board's recommendations; or he may reconvene the Board, state that he does not concur, specify the action he thinks appropriate and attempt to reach an agreement with the Board. If agreement is not reached, the Dean may then implement the decision he deems appropriate,

providing the Board with a written statement of his reasons for doing so. This written statement will become a part of the record of the proceedings and will be forwarded to the Board of Reconsideration if either the complainant or the respondent requests reconsideration.

At the same time that the Board reports its findings to the Dean, it may also make general policy recommendations suggested by the case at hand. The Dean, who may also make such recommendations at this time, will forward any such recommendations to the President of the College for consideration.

At the conclusion of each case heard by a Board of Inquiry, the Dean will issue a public statement setting forth: 1) the nature of the complaint heard and the College Regulations that were involved; 2) the names of the members of the Board of Inquiry who heard the matter; 3) a summary of the Board's findings and recommendations; 4) the decision finally implemented by the Dean. Ordinarily this statement will not identify the complainant and the respondent by name.

VIII) If the complainant or the respondent wishes a reconsideration of the Dean's final decision, that person will so inform the Vice

President of the College in writing within 48 hours; and that officer will empanel a Board of Reconsideration, composed of one member of the senior class, one tenured faculty member and one administrator chosen from the Board of Reconsideration Panel.

The Vice President will furnish the Board with all pertinent evidence, records, findings and statements for review; and if it thinks it necessary, the Board may rehear a case in its entirety, following the procedures outlined above, except that the Vice President will have the responsibilities of the Dean for Community Life.

The Board will have the authority to recommend to the Vice President modifications of the Dean for Community Life's decisions or actions, or it may recommend that the Dean be upheld. Within a reasonable time after the Board reports its recommendations to the Vice President, he will either concur and implement them, or he will reconvene the Board and proceed in a manner identical to that followed by the Dean for Community Life in a case of nonconcurrence with a Board of Inquiry.

IX) Other pertinent information:

A) At any time between the initial receipt of a complaint and the start of hearings, the Dean may suspend temporarily (i.e., for no more than 72 hours when classes are in session) any party to a case whose continued presence he believes would constitute a danger to the person himself, to other members of the community, or to the well being of the institution. Such temporary suspensions will not be entered on the student's permanent record.

B) Disciplinary action under these administrative procedures will be taken only when the complaint involves a published Regulation of the College.

C) The Board of Inquiry Panel, from which the Dean for Community Life will select members of Boards of Inquiry, shall consist of three students drawn from the junior and senior classes, three tenured faculty members and three administrators. The Board of Reconsideration Panel, from which the Vice President will select

members of Boards of Reconsideration, shall consist of two members of the senior class, two tenured faculty members and two administrators. The student and faculty members of these Panels are to be elected at the start of each academic year by the groups they represent; the administration members are appointed by the President.

D) The relation of the Vice President to a Board of Reconsideration will be the same as that of the Dean to a Board of Inquiry.

E) Boards of Inquiry will function only during those periods when classes are in session at the College. During vacations and examination periods the Dean will either hold a complaint in abeyance until classes resume, or he will take whatever other actions seem necessary. During the summer, the Dean or in his absence, an appropriate officer designated by him, will hear any complaints and take such disciplinary action as may be warranted.

F) Requests for reconsideration of a disciplinary action may be submitted to the Vice President during a vacation or examination period, but a Board of Reconsideration will not be convened until the College is in regular session.

G) The Dean for Community Life will be available to assist complainants and respondents to prepare their written complaints and responses, and to provide other pertinent advice.

H) It must be recognized that the above administrative procedures are not capable of application to instances arising out of complaints caused by the concerted action of sizable numbers of students. Should such an action occur, the Dean for Community Life will retain authority to act in the best interests of the College and to invoke summary suspension. He may also seek the aid of the civil authorities and take action under the law. Following such an instance, should College disciplinary procedures be employed, they will be similar to those described herein.

COMPLAINTS AGAINST FACULTY & ADMINISTRATION

A student who believes that a member of the faculty or administration has violated a published Regulation of the College may bring a complaint to the Dean for Community Life. The Dean will then confer with the officer of the College immediately superior to the person complained against. If it is not possible to bring about a resolution of the complaint informally and to the satisfaction of all concerned, the Dean may empanel a Board of Inquiry, composed of one student, one tenured faculty member and one administrator chosen from the Board of Inquiry Panel, to hear the matter. The hearing will be governed by the same rules and procedures that apply when a student is the respondent.

At the conclusion of its deliberations, the Board of Inquiry will report its findings and recommendations to the officer of the College immediately superior to the respondent. That officer may concur with and implement the Board's recommendations; or, if he does not concur, he will then proceed in a manner identical to that of the Dean for Community Life in a case of nonconcurrence with a Board of Inquiry.

If either the complainant or the respondent is dissatisfied with the final decision, that person may appeal for a reconsideration to the President of the College, who shall have final authority in such cases.

The application of these Procedures to faculty members shall be limited to those cases in which the complaint would lead to a maximum penalty of fine or admonition. If at any time in the proceedings against a faculty member it should appear that more serious action might be considered, such action should be pursued in light of provisions in *The Faculty Manual* and of American Association of University Professors guidelines.

ARBITRATION OF DISPUTES

When students or groups of students find it impossible to settle or terminate disputes, either party may address the Dean for Community Life and request arbitration. In most instances the Dean will attempt to settle such disputes in his own office, without resort to formal hearings. When such a settlement appears unlikely, however, the Dean will convene a Board of Inquiry, composed of one student, one tenured faculty member and one administrator chosen from the Board of Inquiry Panel, and ask it to hear both sides.

After such hearings and deliberations as it finds necessary, the Board will hand down the settlement it believes proper. It may also establish penalties to be imposed should either party fail to adhere to the settlement.

COLLEGE POLICY ON FELONIES

1) In the event that a student has been charged by any public prosecutor, grand jury, or in any court with a felony, there shall be a private hearing by a Board of Inquiry, consisting of two students, two tenured faculty members and two administrators chosen from the Board of Inquiry Panel, to advise the Dean for Community Life as to whether the student should continue in student status, or whether he should be suspended until the issue is resolved in the courts because his continued presence is considered a threat to the physical safety of himself and/or others, or a threat to College property. The Dean, who shall attend all hearings, may concur with and implement the Board's recommendation, or he may, after conferring with the Board, state his nonconcurrence and implement the decision he thinks appropriate. (If the President or his deputy has found it necessary to invoke summary suspension, the hearing will occur as soon as practicable, and not later than 72 hours after the original suspension when classes are in session.)

2) Whenever convicted of a felony, a student shall be suspended indefinitely.

3) If convicted of a felony and then released on probation, or if convicted and imprisoned for any period of time and then released on parole, or if convicted and released on bond pending appeal, or if convicted and released after serving his sentence, the student may petition the Dean for Community Life for readmission. A panel of six persons —

two students, two tenured faculty members and two administrators — will then conduct a private hearing to advise the Dean as to whether the student should be readmitted to the College, or whether he should be denied readmission because he is considered potentially harmful to himself or to others in the College or because his presence would be detrimental to the College. The panel may also propose special conditions under which readmission would be permitted. The Dean for Community Life, who shall attend all hearings, may concur with and implement the panel's decision or he may, after conferring with the panel, state his non-concurrence and implement the decision he thinks appropriate.

4) In cases where felony charges are held *in nolle prosequi*, a student who had been suspended pending court disposition of the case may petition the Dean for readmission in accordance with the procedures outlined above. If the student had *not* been suspended pending court disposition of his case, he shall retain student status if the charges are held *in nolle prosequi*.

5) In all hearings the person being heard may have counsel, but may not have counsel act directly for him at the hearing. The person being heard may call witnesses and may question witnesses called by others. The person being heard may not challenge panel members. All hearings shall be conducted with scrupulous regard for fairness and equity. All hearings will be private and the proceedings confidential. All pertinent documents and exhibits and all notes on the hearing will be transmitted under seal to the Vice President's office at the conclusion of the hearing, and they shall not be a part of the student's regular College file.

6) In any case where it is unclear whether the charge is a felony or a misdemeanor, the Dean for Community Life will seek clarification, and whenever he deems the charge sufficiently serious, he shall invoke the procedures outlined above.

7) Nothing in this policy shall nullify a student's right to appeal to the President of the College.

REGULATIONS ON DRUG USAGE

The use of drugs has become so widespread a danger in society that no college or university can ignore the problem. Thus, certain members of the College staff are available to those who become involved so that they may obtain appropriate confidential counseling and medical assistance. Their services have been effective, and the College encourages their use by students who find need for them. The College is concerned with preventing the serious difficulties which arise for the individual from illegal drug usage and from illegal drug distribution.

There are, however, other aspects to illegal drug usage and distribution. The College community should be fully informed of the possible consequences. Therefore, the following regulations apply. Members of the community should be aware of the deleterious effects which drugs and the traffic in drugs may have upon the individual and upon the welfare of the academic institution.

Regulations

1. Students are expected to be aware of and to observe the Connecticut and Federal statutes concerning the illegal possession, distribution, sale, manufacture, prescription, and/or administration of those drugs which "contain any quantity of a substance which has been designated as subject to Federal narcotic laws, or which has been designated as a depressant or stimulant drug pursuant to Federal food and drug laws, or which has been designated by the public health council and commissioner of consumer protection pursuant to section 19-451 as having a stimulant, depressant, or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. Specifically excluded from controlled drugs are alcohol, nicotine and caffeine."

2. Although the College wishes to counsel, aid, and advise individuals and groups who are having difficulty with drugs, the College may find itself obligated to apprise the appropriate public agencies when it has knowledge of violations, because the possession, use, sale, manufacture, prescription or distribution of illegal drugs is an offense against Connecticut and Federal laws.

3. Students charged with and/or convicted of felonious possession, use or sale of drugs will be subject to the College Policy on Felonies (*see above*).

Nothing in these regulations alters the concern of the administration and faculty to help those individuals who wish counseling on drugs. The hope is that we can maintain a healthy campus community, a prospect severely jeopardized by the use of dangerous drugs and by certain activities related to drugs. The welfare of Trinity College requires frank recognition of the risks involved and continuance of a search for effective means to solve this problem.

Connecticut Statutes

§ 19-480 PUBLIC HEALTH AND SAFETY STATUTES

§ 19-480 Penalty for illegal manufacture, sale, prescription, administration

a) Any person who manufactures, sells, prescribes, dispenses, compounds, transports with the intent to sell or dispense, offers, gives, or administers to another person any narcotic drug, except as authorized in this chapter, for a first offense, shall be imprisoned not less than five years nor more than ten years and may be fined not more than three thousand dollars; and for the second offense, shall be fined not more than five thousand dollars; and for any subsequent offense shall be imprisoned for twenty-five years.

b) Any person who manufactures, sells, prescribes, dispenses, compounds, transports with intent to sell or dispense, offers, gives or administers to another person any controlled drug other than a narcotic

drug, except as authorized in this chapter shall, for the first offense, be fined not more than one thousand dollars or be imprisoned not more than two years or be both fined and imprisoned, and, for each subsequent offense, shall be fined not more than five thousand dollars and imprisoned not more than ten years.

(1967, P. A. 555 § 36, eff. Oct. 1, 1967)

§ 19-481 Penalty for illegal possession

a) Any person who possesses or has under his control any quantity of any narcotic drug, except as authorized in this chapter, for a first offense, shall be imprisoned not more than ten years and may be fined not more than three thousand dollars; and for a second offense, shall be imprisoned not more than fifteen years, and may be fined not more than five thousand dollars; and for any subsequent offenses shall be imprisoned not more than twenty-five years.

b) Any person who possesses or has under his control any quantity of any controlled drug other than a narcotic drug, except as authorized in this chapter, shall be fined not more than one thousand dollars, or be imprisoned not more than one year, or both. (1967 P. A. § 37, eff. Oct. 1, 1967)

Federal Statutes

U. S. CODE TITLE 21 SECTION 841

§ 841. Prohibited acts A — Unlawful acts

a) Except as authorized by this subchapter, it shall be unlawful for any person knowingly or intentionally —

1. to manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense, a controlled substance; or
2. to create, distribute, or dispense, or possess with intent to distribute or dispense, a counterfeit substance.

(PENALTIES)

(i) Narcotic drug — not more than 15 years and/or fine of not more than \$25,000.

(ii) Other control drug — up to 5 years and/or fine of not more than \$15,000.

U. S. CODE TITLE 21 SECTION 844

§ 844. Penalty for simple possession; conditional discharge and expunging of records for first offense

a) It shall be unlawful for any person knowingly or intentionally to possess a controlled substance unless such substance was obtained directly, or pursuant to a valid prescription or order, from a practitioner, while acting in the course of his professional practice, or except as otherwise authorized by this subchapter or subchapter II of this chapter. Any person who violates this subsection shall be sentenced to a term of imprisonment of not more than one year, a fine of not more than \$5,000, or both, except that if he commits such offense after a prior conviction or convictions under this subsection have become final, he shall be

sentenced to a term of imprisonment of not more than 2 years, a fine of not more than \$10,000, or both.

U. S. CODE SECTION 845

§ 845. Distribution to persons under age twenty-one

a) Any person at least eighteen years of age who violates section 841 (a) (1) of this title by distributing a controlled substance to a person under twenty-one years of age is (except as provided in subsection (b) of this section) punishable by (1) a term of imprisonment, or a fine, or both, up to twice that authorized by section 841 (b) of this title, and (2) at least twice any special parole term authorized by section 841 (b) of this title, for a first offense involving the same controlled substance and schedule.

Pets

Students are permitted to have a dog or a cat at the College. Each dog or cat must be registered with the College and must wear the identification tag that is provided. Registration is conducted by the Pet Friends Association, a voluntary organization open to all members of the community. The annual registration fee is \$40 and is not refundable.

Owners of dogs and cats are required to keep their pets leashed or otherwise under their immediate and constant control, except in the owner's dormitory room. They are also expected to observe all other regulations established by the Pet Friends Association in collaboration with the Office for Community Life. Complaints about violations of the regulations on pets will be referred to the Pet Friends Association for action. A student's right to have a dog or a cat on the campus will be revoked by the Dean for Community Life if the owner repeatedly violates the regulations on pets or treats the pet inhumanely.

Dog and cat owners are also expected to conform to all state and municipal laws and ordinances regarding the licensing, conduct and care of pets.

In deference to the health, safety and convenience of members of the community, other types of pets — e.g., monkeys, snakes, birds — are strictly forbidden.

Statement On In-Loco-Parentis

In matters not involving the immediate physical well-being of a student, neither the faculty nor the administration assumes what has been generally referred to as an *in-loco-parentis* role. A student is expected to conduct his life with ordinary prudence. When his conduct on campus or at college-sponsored events falls significantly short of this expectation, the College can rely on its own disciplinary and judicial procedures to obtain the necessary correction or redress. For misconduct off campus, each student must accept the consequences of action taken against him by civil authority. In such cases, the College does not shield him from the consequences of his actions. The College believes this position to be proper, not only with regard to his education and development as a person,

but also because a college student should not enjoy a status of special privilege. The College will not arrange bail or provide legal service to students in difficulty with the law. In these rare cases of incarceration, the College will expect a student to arrange his own release either through his own or his parents' efforts. The College will, however, advise a student who is seeking legal assistance.

Age of Majority

On October 1, 1972, a new Connecticut law becomes effective making 18 the age of majority. At this writing the implications of this law for College policies and procedures appear to be limited to a few areas. The College will issue a statement of clarification in the fall should that prove necessary.

Social Affairs

Trinity College expects that all social events shall be conducted in an orderly fashion with due regard to the rights and sensitivities of the guests and the neighbors in the surrounding areas. With this in mind, the College requires that all dances, house parties and other organized student social affairs held on College property or in the fraternity houses be registered at the Mather Campus Center front desk at least three days prior to the proposed event.

1. All parties must end at 1:00 a.m.
2. The proper conduct of a party is the responsibility of the officers of the sponsoring organization or social club.
3. When liquor is served at a party, it can only be served until 12:30 a.m. It is expected that Connecticut law against serving liquor to under-age persons will be observed.
4. State law forbids gambling.
5. The officers in charge of each party will make themselves known to any guests.
6. At the close of each party it is the responsibility of the officers in charge to persuade the departers to leave quietly and expeditiously.

In an emergency the officers responsible for the evening have full right to end a party at any time they see fit. Such action should be reported as soon as possible to the Office for Community Life.

When a member of a college organization in its designated facilities or function exceeds reasonable limits of conduct the president of that organization (or his designated deputy at the time) will be responsible for corrective action. The College holds the organization president directly responsible for the conduct of members at organizational events. If the membership is not responsive to his directives, he should resign. Unless a new president can be elected to whom the membership will be responsive, the organization will lose College recognition and not be allowed to use college facilities or function at Trinity College.

Academic Procedures and Regulations

Registration

Toward the end of each semester students designate the courses they intend to take the following semester. This process, pre-registration, involves selecting courses, obtaining the approval of faculty adviser and instructors, and checking out with the Registrar, usually in Mather Campus Center.

Registration occurs just prior to the beginning of classes and is, essentially, a confirmation of the information submitted at pre-registration.

The first two weeks following registration are designated Change of Program period (10 days for Physical Education), and during this time students may drop or add courses with the permission of their faculty adviser and the instructor of the course added. Courses dropped during the Change of Program period are not entered on the permanent record card. Following the Change of Program period, and for the first two-thirds of the semester, courses dropped are entered on the permanent record card and are marked Drop. Courses may not be dropped during the final one-third of the semester.

The Pass-Fail option may be used for one academic course each semester, provided the course is not required for the major. (Physical Education courses may be taken Pass-Fail in addition to the one academic course.) Those teaching Student-Taught courses, those taking Student-Taught courses, and those teaching for academic credit in the Trinity High School Seminar Program are graded only on a Pass-Fail basis, and the option may not be used for one of these courses and for another academic course in the same semester.

Graduate courses may be taken by undergraduates with the permission of the faculty adviser, the instructor, and the Graduate Office. Students who register for six course credits are charged an additional fee. Courses may be audited by degree candidates with permission of the instructor. No examinations or credit are given for audited courses, and no entry made on the permanent record.

Student-Taught Courses

Information for Students Preparing Proposals

- I. *Procedures and Deadlines for application:* A student who desires to offer his own course as provided by the curriculum (*see Catalogue*) should take the following steps:
 - A. Draw up a proposal according to the format below.
 - B. Obtain a Faculty Supervisor to assist in developing the proposal and to oversee the teaching of the course.
 - C. Obtain an Outside Examiner to evaluate the work of the students enrolled in the course.

- D. Submit a copy of the proposal to each member of the Curriculum Committee. Deadlines: October 16, 1972, for a course to be taught in the Trinity Term, 1972-73; March 1, 1973, for a course to be taught in the Christmas Term, 1973-74.
- E. Submit to the coordinator of the Student-Taught Courses:
1. A written statement from the Faculty Supervisor indicating his approval of the course as proposed and the way in which he intends to supervise it.
 2. A written statement from the Outside Examiner indicating his willingness to evaluate the students who take the course.
- II. *Format of the proposal:* This proposal should be specific and detailed in its presentation, for the Curriculum Committee will only approve courses which combine worthwhile subject matter, carefully conceived structure, and thorough preparation of the teacher.

Date:

Name of student:

Class:

Campus address:

Title of proposed course:

Name of Faculty Supervisor:

Name (and address) of Outside Examiner:

A. Course description

1. Objectives of the course
2. Outline of the course including a timetable
3. Conduct of the course (lecture, seminar, etc.)

B. Materials and resources

1. Books and/or projects to be assigned
2. Special assignments (labs, field experiences, trips, etc.)
3. Special lecturers and/or consultants
4. Materials to be used by student-teacher in preparation of the course including a bibliography.

Careful account should be taken of the adequacy of the College facilities to support the course and any expenses which the College might be expected to sustain. In addition, regard should be given to expenditures required of students.

C. Arrangements

1. Number of class meetings and their length
2. Limits of student enrollment

3. Amount of course credit recommended for students successfully completing the course.

D. Justification

1. Why do you want to teach this course?
2. What would this course contribute to the curriculum of Trinity College?

Signature of the student:

Signature of the Faculty Supervisor:

Signature of the Outside Examiner:

III. *Responsibilities of the student-teacher:* Once a course is approved, the student-teacher is solely responsible for all aspects of that course, other than final evaluations, including:

- A. Arrangements for meeting time and place (see the Recorder).
- B. Preparation of book lists for library reserve and the ordering of library books, if necessary, at least two months before the course is to be offered (see the Librarian).
- C. Submission of book orders to the Bookstore at least two months before the course is to be offered (see the Manager of the Bookstore).
- D. Signing of permission slips for pre-registration.

The coordinator of the Student-Taught Courses is Professor Gettier of the Religion Department. All questions concerning the procedures for application and the preparation of a proposal may be directed to him.

Individually Tailored Interdisciplinary Majors

A student wishing to construct his own interdisciplinary major must, in consultation with a *faculty sponsor* and with the advice of the department chairmen of the disciplines involved in the program, prepare a program of study which would constitute his major. (See the appropriate pages in the *College Catalogue*.)

Such a major should be initiated only when it is clearly directed to the achievement of *objectives* which cannot reasonably be approximated by any existing major. It must encompass a body of *interrelated courses* which enable achievement of the learning objectives, and should be unified by a *synthesizing agent* such as a carefully devised thesis project and/or appropriate comprehensive examination. Fulfillment of the major should not be possible simply by means of perfunctory completion of a certain number of assorted courses in several disciplinary areas.

A student, together with his faculty sponsor, must submit his proposal to the Curriculum Committee for its approval. This should be done by *following the format given below*. A copy should be sent to *each member* of the Committee. This should be done by October 16, 1972, for action in the Christmas Term and by March 1, 1973, for action in the Trinity Term of the 1972-73 academic year. All procedures necessary to establish the major should be completed prior to pre-registration in the spring of the student's freshman year or prior to pre-registration in the spring of his sophomore year.

The coordinator is Dean Robbins Winslow, and questions concerning preparation should be directed to him.

Request for an Individually Tailored Interdisciplinary Major

Date:

Name of student:

Class:

Title of proposed interdisciplinary major:

Name of faculty sponsor:

I. Objectives

II. Courses

Department	Course No.	Title of course	Instructor
Freshman year			
Sophomore year			
Junior year			
Senior year			

III. How these courses are interrelated and enable achievement of the learning objectives

IV. Synthesizing agent (unifying project; e.g. thesis, comprehensive examination)

V. Further comments or explanation

Signature of student

Signature of faculty sponsor

Open Semester Procedures

- 1) Define clearly and commit to writing your educational objectives in undertaking an Open Semester.
- 2) Discuss your program with a faculty member who will be your Open Semester Advisor. Decide with him on a method of evaluation of your work. Whether or not you have an Off-Campus Advisor, your Faculty Open Semester Advisor is finally responsible for the evaluation of your work for academic credit.
- 3) Meet with the Dean for Educational Services to discuss your Open Semester and any off-campus contacts necessary to your program.
- 4) Seek the approval of the appropriate department chairman if you wish Open Semester course credits to be counted toward your major requirements. An Open Semester applicant should make sure he can fulfill all of the requirements for his major either through using course credits from the Open Semester or through completing enough courses in his other seven semesters.
- 5) Consult with the Director of Financial Aid if you receive financial aid and if you will live off campus during your Open Semester. Any earnings gained during Open Semester will be taken into account in awarding financial aid.
- 6) Consult the Office of Student Services if you wish Trinity housing for part of your Open Semester. Open Semester students desiring housing for the entire term of their Open Semester retain the eligibility they would have as students enrolled in four individual courses.

- 7) Observe the following deadlines for discussion with the Office of Educational Services:
 Off-Campus Open Semesters for Trinity Term 1972-1973 Preliminary notification: October 16, 1972
 Student's final decision made and communicated to Office of Educational Services: November 15, 1972
 Off-Campus Open Semesters for Christmas Term 1973-1974 Preliminary notification: March 1, 1973
 Student's final decision made and communicated to Office of Educational Services: April 10, 1973
 On-Campus Open Semesters must be completely set up prior to the conclusion of the term immediately preceding the term during which the Open Semester will be taken. Consult the Dean for Educational Services before pre-registration.
- 8) Every student participating in an Open Semester will pay full tuition and fees.
- 9) Register for the Open Semester during the regular pre-registration period by writing "Open Semester" and the title of your Open Semester on your registration card. In addition, you should confirm your Open Semester registration with the Registrar's Office, either in person or by mail during the two weeks prior to the beginning of the term, but no later than the first day of class. If, after you have registered for an Open Semester, you decide to enroll in regular courses instead, consult the Registrar for the procedure you should follow.
- 10) Make sure your Open Semester Advisor has a course card for your Open Semester.
- 11) An Open Semester is taken for four course credits. Other courses are not to be enrolled in concurrently without special permission obtained through the Dean for Educational Services.
- 12) Open Semester grading is Pass/Fail. The Open Semester Advisor has the option of awarding a Pass for 1, 2, or 3 courses if the Open Semester is less substantial than planned.
- 13) The Open Semester application — reflecting objectives, program and evaluation — will serve as a "catalogue course description" and will be placed in the student's folder. In addition, the title you provide for your Open Semester will be entered on the Permanent Record Card. At the conclusion of an Open Semester, this application may be rewritten (with the Open Semester Advisor's approval) to reflect more closely the work of the Open Semester.
- 14) Final eligibility is contingent upon the elimination of all incomplete grades prior to the start of the Open Semester period. Approval for an Open Semester will be withdrawn by the Office of Educational Services if the student has not met this eligibility standard.
- 15) The following elements ought to be included as part of your Open Semester proposal:
 - a) Structured, periodic contact of some sort with your Open Semester Faculty Advisor.

- b) Some contact between any off-campus advisors or supervisors and your Open Semester Faculty Advisor.
- c) Time for a rewriting if the culmination of your Open Semester is to be a written exercise (there should be a due date established for this).
- d) Copies of assignments done under the direction of an off-campus supervisor should be sent or given to your Open Semester Faculty Advisor.
- e) An understanding with any off-campus supervisor that your work will be of substance and will include the possibility for the exercise of your own initiative, creativity, imagination, and responsibility.

Procedure to Apply for an Academic Leave of Absence or Summer Courses at a College Other Than Trinity

An Academic Leave of Absence is defined by Trinity College as a voluntary absence to undertake academic work in another college or university (or in a study-abroad program of another college or university) with which Trinity does not have a formal Exchange Program (see Catalogue, "Academic Leave of Absence" and "Credit for Work in Other Colleges" under "Academic Standards and Regulations"). Normally, an Academic Leave of Absence is taken for one or two terms.

All arrangements for an Academic Leave of Absence for the Trinity Term 1972-73 must be completed by November 15, 1972. All arrangements for an Academic Leave of Absence for the entire 1973-74 academic year or the Christmas Term 1973-74 must be completed by April 10, 1973.

Students on an Academic Leave of Absence are not normally eligible for financial aid from or through Trinity College.

The application to take summer courses is made in the same manner as the application for an Academic Leave of Absence.

1. Obtain a catalogue of the college or program you wish to attend. Some representative catalogues and brochures on study abroad are available in the Office of Educational Services. Also available is information on study in foreign universities as compiled by the Institute of International Education.
2. Fill out the Trinity application to take an Academic Leave of Absence or Summer Courses and discuss your proposed program, including the specific courses you will take, with your faculty advisor (and with your major department chairman if the courses are in your major). Obtain your advisor's signature approving your participation in the program you have chosen and ask your major department chairman to designate any specific courses that will fulfill your major requirements.
3. Present your application and a catalogue of your program to the Assistant Registrar, and he will add to your written statement an acknowledgement of the academic credit to be given you at Trinity on transfer of work completed with a C- or better.
4. Request that an official transcript of your completed work be sent to the Registrar of Trinity College.

The Trinity-High School Seminar Program

Students wishing to devise and teach their own course to a group of high school students through the Trinity-High School Seminar Program may receive one course credit for carrying this out. Interested students should consult with Dean Winslow by November 15 (for the Trinity Term) or April 10 (for the Christmas Term) in order that a prospectus for high school students may be prepared. Each student teaching in this program must secure a faculty advisor willing to visit several class meetings and discuss the format of the proposed course in order to evaluate the Trinity student who is teaching.

Voluntary Withdrawal

- 1) A student in good academic standing who believes that he might benefit from an interruption of his academic progress, or who otherwise wishes to discontinue his enrollment, may voluntarily withdraw.
- 2) Such a student is expected to inform the Registrar of his withdrawal at the time he withdraws.
- 3) A student who voluntarily withdraws shall be automatically readmitted to the College provided that he informs the Registrar of his intention to return not later than March 1 or November 1, whichever immediately precedes the semester in which he intends to return.

It is understood, however, that in extraordinary cases, where the Registrar has reason to believe that the student's proposed return would jeopardize the welfare of the College, he may petition the Academic Affairs Committee to deny the student readmission. In such cases the Registrar would be expected to present evidence in behalf of his petition at a formal hearing before the Academic Affairs Committee. Such a hearing would be conducted in accordance with the standards of due process developed by said Committee.

Students considering a voluntary withdrawal are urged to discuss the matter with their academic advisor and/or the Dean for Community Life.

Directory of Terms Used in the Administration of Education at Trinity College

INDEPENDENT STUDY

An individually tailored program of study, for 1 or 2 course credits, arranged between a student and an instructor. Sometimes known as a tutorial.

VOLUNTARY WITHDRAWAL

A discontinuance of all classes, through written notification to the Registrar. Students on Exchange or Leave of Absence remain affiliated with the College and therefore do not withdraw.

OPEN SEMESTER

A full term of independent work or internship, either on campus or away, supervised and evaluated by a member of the Trinity faculty.

ACADEMIC LEAVE OF ABSENCE

An approved absence from Trinity for 1 or 2 terms in order to undertake approved academic work abroad or in an accredited college or university with which Trinity does not have an Exchange program.

EXCHANGE PROGRAM

A formal program arranged between Trinity and 1 or more other colleges to interchange students from one college to the other for 1 or 2 terms.

TRANSFER STUDENT

A student who withdraws from one college and enters another in order to complete his bachelor's degree in the second college.

CROSS REGISTRATION

Concurrent enrollment at Trinity and in a course (on a commuting basis) at another of the colleges in or near Hartford with which Trinity has a formal cooperative arrangement.

ACADEMIC PROBATION

The student status caused by unsatisfactory scholarship and designated "Academic Probation" on the permanent record card.

REQUIRED WITHDRAWAL

Suspension from the College. Required withdrawal is normally recommended by the Academic Affairs Committee and must be voted by the faculty.

TUTORIAL

See *Independent Study*.

Intellectual Honesty

The student, in all his college courses, should maintain his intellectual honesty. He should be willing, and in fact proud, to abide by his own conclusions and beliefs. To maintain his intellectual honesty, a student must do his work himself, in and out of class. When in writing a paper he turns for information or ideas to another person — another student, an instructor, a writer — he should give that person's work and thought the credit it deserves.

To avoid intentional plagiarism, a student must be honest and careful. To avoid unintentional plagiarism is more difficult. The student must remember that "Plagiarism means presenting, *as one's own*, the words, the work, or the opinions of someone else."¹ In order to insure his giving due credit to others, the student should also keep in mind the fact that whether he quotes directly or paraphrases the words of another person, or uses "*the sequence of ideas, the arrangement of material, the pattern of thought* [or the observations and opinions] of someone else"² he should be sure to acknowledge his debt (to a book, a newspaper, a columnist, an instructor, a relative, a fellow-student, or whatever) in a footnote or a

¹ Genevieve B. and Newman P. Birk, *Understanding and Using English* (4th ed.; New York: Odyssey Press, 1959), p. 696.

² Birk and Birk, *Understanding and Using English*, pp. 696-697.

parenthesis, or should refer precisely to the source in the body of his paper, speech, or examination.

Students sometimes find it difficult to avoid plagiarizing, unintentionally, when they paraphrase material from a printed source. To illustrate this difficulty, let us take a passage from H. L. Mencken's *The American Language*:

The American, probably more than any other man, is prone to be apologetic about the trade he follows. He seldom believes that it is quite worthy of his virtues and talents; almost always he thinks that he would have adorned something far gaudier. Unfortunately, it is not always possible for him to escape, or even for him to dream plausibly of escaping, so he soothes himself by assuring himself that he belongs to a superior section of his craft, and very often he invents a sonorous name to set himself off from the herd. Here we glimpse the origin of a multitude of characteristic American euphemisms, e.g., *mortician* for *undertaker*, *realtor* for *real-estate agent*, *electragist* for *electrical contractor*, . . . and so on.¹

If the student were writing a research paper on some aspect of the American language and wished to use Mencken's explanation of the origin of the euphemisms for professional occupations, but wished to draw examples from another source, he might write thus:

As Mencken says, "The American, probably more than any other man, is prone to be apologetic about the trade he follows."²

The student may, of course, wish to quote even more from Mencken, which he is quite free to do, but as long as he uses Mencken's exact words, he must put them in quotation marks (and acknowledge his source in a footnote, of course).

Often, however, the student will prefer to paraphrase and in doing so may run into difficulty. The most important point to remember is that paraphrasing means putting into *different* words and phrases the material expressed in the printed source. The following "close paraphrase" is *not* a satisfactory paraphrase:

As Mencken says, the American believes that he would have adorned something gaudier, so he soothes himself by inventing a sonorous name to set himself off from the herd.³

Technically, this is plagiarism, despite the reference to Mencken; if the student had written this sentence, he would have been using verbatim the words of his source without fully acknowledging the fact — even if he had used a footnote reference to the text (as he should even with a paraphrase). When the student wishes to paraphrase, he should absorb the material he reads and then restate it "in other words," in his own diction and style, not in that of the original. An acceptable paraphrase might read:

1 H. L. Mencken, *The American Language: An Inquiry into the Development of English in the United States* (4th ed.; New York: Alfred A. Knopf, 1936), p. 284.

2 Mencken, *The American Language*, p. 284.

3 Mencken, *The American Language*, p. 284.

Mencken explains the origin of these professional euphemisms as lying in the American's vanity; the American feels that he is really better than his profession, but since he cannot escape it, he tries to make it at least sound worthy of him.¹

This sentence, which assumes that the student has already been talking about these euphemisms, embodies accurately the ideas that Mencken expressed, but it is a true paraphrase rather than an unacknowledged quotation. It still requires a footnote; whether he mentions Mencken by name or not, the student is indebted to him for an idea and should acknowledge the debt.²

Academic Dishonesty

I. A Resolution Regarding the Responsibility of the Academic Affairs Committee in Cases of Academic Dishonesty

Whereas, state and federal courts have taken an increasingly interventionist role to insure the observance of due process in matters of college and university discipline; and

Whereas, the judicial system at Trinity College is based on the assumption that all members of the college community are to be guaranteed the benefits of due process; and

Whereas, the Academic Affairs Committee, which is responsible for adjudicating cases of alleged academic dishonesty, has developed and will continue to develop procedures to protect the rights of faculty and students involved in such cases,

Be it Resolved, That the faculty of Trinity College urges individual faculty members to bring cases of academic dishonesty before said Committee for adjudication. The faculty recognizes that the individual instructor has the prerogative under the canons of academic freedom to dispense with such cases through the issuance of a punitive grade and by such other means as the assignment of additional work. The faculty believes, however, that formal adjudication of such cases by the designated committee, operating under accepted rules of due process, will best protect the rights of both the student and the faculty member, avoid contentiousness, and lessen the likelihood of court litigation. Furthermore, the adjudication of all such cases by a single body will guarantee consistency in the punishments meted out for similar offenses.

II. A Motion to Establish an Academic Dishonesty Appeals Board

We ask the faculty of Trinity College to reaffirm the Academic Affairs Committee's jurisdiction in cases of academic dishonesty, and its use of procedures of due process as developed by that Committee in considering such cases, and we request that the faculty elect annually, at the time of regular faculty elections, four faculty members

¹ Mencken, *The American Language*, p. 284.

² The regulation on INTELLECTUAL HONESTY is taken from the *Manual for English 101: Freshman English* (Fifth edition; Trinity College, Hartford, Conn., 1965), pp. 5-7.

and two faculty alternates, the four to serve with two student members (and two student alternates) as an Academic Dishonesty Appeals Board, members of this Committee to be elected on a rotating basis.

INFORMATION FOR THE FACULTY ON PROCEDURES ALREADY ESTABLISHED BY THE ACADEMIC AFFAIRS COMMITTEE

- I. Procedures of Due Process Followed by the Academic Affairs Committee in Cases of Academic Dishonesty
 - a) The professor who believes that there has been plagiarism (or other academic dishonesty) shall provide the Committee with a written charge(s) and specifications. The professor will be invited to attend the hearing. He may be questioned.
 - b) The charge and specifications will be studied by the Committee and upon study and agreement by the Committee that the charge deserves a hearing it will discuss with the professor the handling of the case. If the Committee agrees to handle the case the charges will be prepared and presented in writing to the party(ies) accused in the charge. A date for the hearing will be set by the Committee.
 - c) The Committee shall grant the accused adequate time to prepare his defense. The student may have counsel.
 - d) All of the students charged will be invited to appear in person before the Committee.
 - e) All of those charged may be present when any of the respondents are addressing the Committee.
 - f) The respondents may call witnesses and may interrogate them.
 - g) The Committee meeting may be opened at the request of the respondents. All respondents must agree to having the meeting opened.
 - h) Committee members, if involved in the case, will disqualify themselves for this case.
 - i) The Committee, in following faculty rules, may act on its own, recommend penalties and/or penalty grades to the faculty member who has presented the charge, or make recommendation to the whole faculty where faculty rules demand.

Though not explicitly stated in the procedure, it was the understanding of the Committee that a student accused of academic dishonesty would have the right to cross examine and to keep records of the procedure, at his own expense.

Grades

At the close of each term the student and his parents, or guardian, will receive grade reports.

Passing grades are A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-. Grades below C- are unsatisfactory. F denotes failure. In computing a

student's average, a numerical value from zero to twelve is substituted for each letter grade from F to A+.

At the end of a semester an instructor may, if circumstances warrant, grant a grade of Incomplete. The instructor will set a date for the completion of the work and communicate it to the student; in no instance will this date extend beyond two-thirds of the following semester in which the student is enrolled. If the work is not completed by the deadline, a final grade of F will be recorded.

Transcripts

Requests for transcripts should be made to the Transcript Secretary in the Office of the Registrar. Official transcripts will not be given to students, although they may secure unofficial copies of their records for their own personal needs.

All requests must be made in writing. Requests from third parties will not be honored except in certain cases involving a student's application for admission to another college, or for financial assistance or employment.

All financial obligations to the College must be met before transcript service will be provided.

The first transcript is provided free. Thereafter, the cost is \$1 each, except for orders of several copies, in which case the cost per transcript is reduced. One day service is provided for \$1.50.

Letters of Recommendation

Seniors are strongly urged to see that three (3) letters of reference from faculty or administration have been sent to the Career Counseling Office for their permanent file before graduation. They may then request that their dossier be sent out whenever needed. Letters are only sent at the request of the individual, or when it is clear that he is actively seeking employment, admission to graduate school, or a fellowship. General statements regarding character, college standing, date of graduation, etc., are handled by the Career Counseling Office; requests for academic information or transcripts are the responsibility of the Registrar.

Spouses of Undergraduates

Spouses of undergraduate students may audit courses without having officially registered for them. This would only require permission of the instructor in a particular course. If spouses should wish to take courses for credit, they can be admitted as special students and charged the same rate as special students are charged for individual courses.

College Policy on the Confidentiality of Student Records, Faculty Records, and Guides to the College on the Matter of the Confidentiality

(Approved as a College policy by the Trinity College Council on November 6, 1968 and September 16, 1970.)

Introduction

The Board of Trustees provides two guides to the Faculty on the matter of records. These follow:

Title XI, Section 1, of the Statutes of Trinity College: "The Faculty shall keep a record of the progress in study, punctuality in attendance, and general conduct of students."

Title XI, Section 2, of the Statutes: "The students shall be ranked in the several classes according to their progress in study. At the close of each term an account of the scholarship of each student shall be transmitted to his parent or guardian."

The policy and guides which are set forth below on record maintenance, on confidentiality, and on guides in the matter of confidentiality are quite consistent with the Board's directions.

This statement of policy was prepared by an *ad hoc* committee of the Trinity College Council which was charged with the task of proposing to the Council a policy on the confidentiality of student records. From the beginning of its work it became clear to the committee and to the Council that no such policy, or administrative directive, could be made without reference to the manner in which records are maintained by the various College offices. Confidentiality, in other words, is dependent not only upon the good judgement of persons who keep information but also upon the kinds of information kept and upon the manner in which information is kept. For this reason, therefore, the policy on the confidentiality of student records begins with specific guides to the keeping of those records; in most instances these recommendations are consistent with the guides on retention of records published by the American Association of Collegiate Registrars and Admissions Officers.

I

Guides to the Keeping of Student Records

- A. It is essential to the purposes and to the business of the College and to the interests of individual students that a variety of institutional records be maintained in connection with each student who enrolls. Of these many records, two will be kept permanently:

the form used as an application for admittance
the academic record form

All other records, kept for varying lengths of time, are considered to be of an impermanent nature, their periods of "activity" dependent upon their usefulness to the academic purposes and business of the College and to the student, the alumnus, or the alumna to whom they pertain.

- B. The records of disciplinary actions, and the details thereof, shall be maintained on a form separate from the permanent academic record. Disciplinary records shall be destroyed when a student receives his degree, or in the event he withdraws before he receives it, five years after the date of his withdrawal. It is, however, to be understood that the permanent academic record will show, when applicable, suspension or expulsion from the College as the result of a disciplinary action. The permanent academic record will not, in such cases, carry the details of the action but merely a notation such as:

— suspension, 10/17/68, discipline. Disciplinary files shall not be available to unauthorized persons from on or off the campus without the express consent of the student involved, except under legal compulsion or in cases where the safety of persons or property is involved. Persons authorized to examine disciplinary files shall be: the Dean for Community Life and College officers of superior rank, the chairmen of the Committees on Academic Affairs and College Affairs, the individual student's advisor, the Registrar and his superiors. Disciplinary files shall be maintained by the Dean for Community Life, and he will exclude from those files information which does not bear directly on official disciplinary actions taken as consequence of misconduct.

- C. Counseling files shall be available only to members of the counseling staff, and their contents shall not be made available to others in or out of the College without the mutual consent of the student involved and the College Counselor, except under legal compulsion or in cases where the safety of persons or property is involved.
- D. It will be the responsibility of the Registrar to exclude from the central student files information which does not bear directly on the academic performance of the student.
- E. The following schedule of retention should be observed with the records mentioned:
 - 1. Except for the original application form, all forms and correspondence held in the student's central file should be retained until his graduation or, if he does not graduate, for five years after his withdrawal.
 - 2. All forms and records connected with a student's registration, housing, etc., should be destroyed as soon as possible after these are not useful to the Registrar, Recorder, and Dean for Community Life in the regular business of their offices. In most cases "usefulness" is considered to be nil after one year from the close of the last term in which the form or record was active.
 - 3. Financial aid applications, parents' confidential forms, correspondence in financial aid files, etc., shall be retained until a student graduates, or, in the event he does not graduate, for no more than five years from his withdrawal.
 - 4. Medical records shall be retained until a student graduates, or in the event he does not graduate, for no more than five years from his withdrawal.
 - 5. Information provided voluntarily by a student or by a graduate to the Career Counseling, Alumni, Development, and Public Information Offices is to be retained for such periods as is deemed necessary to the officers in charge.
- F. A designated member of the College staff will have access to the central files of students at the time those files are scheduled for destruction, and he will have a period of up to one year in which to cull from them material of historical value to the College. Such material as is removed from an individual file will not be entered into the archives without the specific approval of the President of the College.

II

Policy on the Confidentiality of Student Records

Information relating to individual students or alumni, and kept by the College is held in confidence by the institution and its officers. Access to such information is limited to those administrative officers, to other members of the administrative staff, and to faculty who must utilize that information in order to perform their duties effectively. All members of the College and all College employees who have access to student and to alumni records must understand that their access is privileged and that the information to which they have access is to be treated as confidential. Further, all members of the College who contribute to the store of information which inevitably accumulates as a candidate seeks admittance, enrolls, and continues in student status should take pains to contribute only such information as is factual and useful to them in the pursuit of their particular institutional responsibilities.

From the general rule of confidentiality certain specific information pertaining to a student or to an alumnus is excepted, and College officers normally may, on request, provide the following information:

- the name of a student or of an alumnus
- class
- periods of enrollment
- home address and phone
- campus address and phone
- birth date
- name(s) and address(es) of his parent(s) or guardian(s)
- field of study
- degree

Even this information, however, is not to be provided when the request for it is likely to lead to solicitations of various kinds.

Other information from the permanent academic record may be provided when it is clear that the request, even though not directly from the student or alumnus concerned, is made in connection with an application for:

- admittance to another institution of higher learning
- financial aid or fellowship
- employment

provided that it is clear to the person to whom the request has come that the application was initiated by the student or alumnus himself.

IN ALL OTHER INSTANCES INFORMATION ABOUT A PERSON FROM INSTITUTIONAL RECORDS MUST BE CONFIDENTIAL UNLESS ITS RELEASE IS REQUESTED IN WRITING BY THAT PERSON.

III

Guides on Confidentiality

A. When in doubt about the propriety of a request for specific informa-

tion, the person receiving the request should refer the person making it to the Registrar or to the Dean for Community Life.

- B. When information from College records is to be released, it should be released in as factual a form as is possible, and it should not exceed the needs of the person requesting it.
- C. Requests by an accrediting agency evaluating the College are honored, with a reminder of the confidentiality of the material.
- D. Special research projects, whether conducted by members of the College or by outside agencies or individuals, involving use of individual student records must have the approval of the President.
- E. Members of the College must be prepared to supply recommendations on present and former students. In all such cases College records may be used as sources of information so long as it is known that the student or graduate has initiated the inquiry.
- F. In those cases where the public media seek information about a student, members of the College are expected to volunteer no details. Those who may be approached should refer all such inquiries to the Director of Public Information who, at his discretion may answer relevant questions if he is informed.
- G. A student may review his own permanent academic record form, disciplinary record form, records of loans and other financial aid made available to him from the College. No entry is to be made on these records without the provision of concurrent notice to the individual concerned.
- H. Unless provided voluntarily by the student, the following are not to be matters of record in an office of the College:
 - 1. political or social activities or views
 - 2. membership in organizations other than those included in the official extra curriculum of the College or those which have professional or honorary or academic significance.
- I. Records in the office of the College Counselor will be maintained subject to the limitations on disclosure imposed by the normal rules covering privileged information.

College Policy on the Confidentiality of Faculty Records

Official information about present or former members of the Faculty is maintained by the Dean of the Faculty. Such information is considered to be confidential. Confidential evaluations and private information should not be released in their original form under any circumstances. All requests for information about a present or former faculty member addressed to members of the College faculty or administration or student body should be referred to the Dean of the Faculty, except when the person receiving the request has been requested to release information about a faculty member by that member himself.

Persons answering requests for information about members of the Faculty should follow the same principles which pertain to the confidentiality of student records.

MEMBERS of the FRESHMAN CLASS

As of July 15, 1972



Room Numbers of the Freshman Class are listed under their pictures.

Abbreviations for the dormitories are:

AE — Allen East	HR — High Rise	NR — Non-Resident
AP — 121 Allen Place	J — Jarvis	SM — Smith Hall
AW — Allen West	JH — Jones Hall	90-92V — 90-92 Vernon St.
C — Cook (A, B and C)	JK — Jackson Hall	W — Woodward
E — Elton	N — Northam Towers	WH — Wheaton Hall
G — Goodwin	NC — North Campus	



John Radford Abbot
230 Elm St.
Concord, Mass. 01742
Milton Academy
JK-24-25



Steven B. Abrams
Meadow Rd.
Old Westbury, N.Y. 11568
Wheatley School
J-123-125

Stanley Morton Ackert
45 Mt. Morris Ave.
White Plains, N.Y. 10604
White Plains H.S.
NC-110



Meredith Beth Adler
212 Winding Brook Rd.
New Rochelle, N.Y. 10804
New Rochelle H.S.
JH-217

Ricardo Aguayo
11 Pulaski Dr.
Hartford, Conn. 06106
Hartford Public H.S.
NR



Kent Emerson Allen
126 Nortontown Rd.
Madison, Conn. 06443
Hopkins Grammar School
NC-116



Steven Philip Alpern
3302 Barrington Rd.
Baltimore, Md. 21215
Baltimore Polytechnic Institute
WH-109-111



Dila Grace Amory
Box 336
Old Westbury, N.Y. 11568
Miss Porter's School
E-201



Robert Aranson
177 Caleb St.
Portland, Me. 04102
Deering H.S.
JH-124



Richard Lee Ashley, Jr.
15 West Northern Parkway
Baltimore, Md. 21210
Boys' Latin School
J-108-113



Mark Leslie Baird
105 North St.
Milford, Conn. 06460
Milford H.S.
JH-113



Peter Mason Baker
25 Stratford St.
West Roxbury, Mass. 02132
Boston Latin School
E-102



William Clayton Baker
7332 Brightside Rd.
Baltimore, Md. 21212
Milton Academy
J-224-229



Gino Armando Barra
180 East 79th St.
New York, N.Y. 10021
Collegiate School
NC-122



William Harris Barrows
2029 Summit Ave.
St. Paul, Minn. 55105
St. Paul Academy and Summit
School
JH-115



Donald Alan Baseman
215 Barclay Circle
Cheltenham, Pa. 19012
Cheltenham Senior H.S.
NC-127



Andrew Hobby Bassford
18 Stockade St.
West Simsbury, Conn. 06092
Loomis School
NC-100



John Durham Battle
3200 Garfield St.
Washington, D.C. 20008
St. Albans School
WH-313



Donald Christian Baur
70 Parkside Ter.
Meriden, Conn. 06450
Maloney H.S.
NC-110



Carol Jean Bawden
1290 Lakeside
Birmingham, Mich. 48009
Phillips Exeter Academy
JH-315



Elizabeth Burr Becker
80 Highland Ave.
Buffalo, N.Y. 14222
The Buffalo Seminary
J-221-223



Evan Thomas Bell
2220 Grubbs Mill Rd.
Berwyn, Pa. 19312
Episcopal Academy
JH-115



Louis Kuhn Benjamin II
60 West 57 St.
New York, N.Y. 10019
Cincinnati Country Day School
JK-24-25



Daniel William Benninghoff
22 Lake Dr. South
Riverside, Conn. 06878
Brunswick School
WH-109-111



Pamela Gail Berger
24 Downing Ave.
Sea Cliff, N.Y. 11579
North Shore H.S.
JH-209



Bonnie Sue Bernstein
69 Pitt Rd.
Springfield, N.J. 07081
Jonathan Dayton Reg. H.S.
JH-220



Philip James Bieluch
110 Westerly Ter.
Hartford, Conn. 06105
Northwest Catholic H.S.
NR



David Stephen Biiski
Metacomet Rd.
Farmington, Conn. 06032
Farmington H.S.
J-224-229



Geoffrey Parker Bingham
21 Woodlawn Ave.
Northampton, Mass. 01060
Northampton H.S.
WH-313



Jennifer Brooke Binzen
418 Dorset Rd.
Devon, Pa. 19333
Germantown Friends School
NC-209



Patricia Wilson Blake
La Rambla 8th St. No. 731
Ponce, Puerto Rico 00731
Caribbean School Inc.
E-301



Teresa Grier Blake
"Meadowgate"
Lawrenceville, N.J. 08648
Stuart Country Day School
NC-226



Karen Suzanne Blakeslee
Crosstown Rd.
West Dover, Vt. 05356
Wilmington H.S.
JH-320



Ronald Jay Blitz
7720 New Second St.
Melrose Park, Pa. 19126
Cheltenham H.S.
JH-123



Nancy Tanner Bock
25 Damon Rd.
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JH-217



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JH-322



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Brien McMahon H.S.
E-112



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J-123-125



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St. Paul's School
J406-113



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JK-306



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JH-102



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WH-211



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NC-100



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E-317



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E-207



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JH-117



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JH-23



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WH-222



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E-306



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NC-124



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NC-213



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CC-22



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NC-200



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J-224-229



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CC-22



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WH-118



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E-207



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E-202



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JH-305



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WH-215-217



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Canton H.S.
JH-317



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JK-26



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Taft School
JH-106



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J-108-113



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J-126-128



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JH-213



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NC-209



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J-130



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JK-201



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NC-102



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JH-117



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NC-113



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NC-120



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NC-201



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JH-104



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NC-128



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NC-217



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JH-23



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JH-106



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WH-205-207



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WH-218-220



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J-126-128



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J-308-313



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NC-114



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JK-201



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NC-102



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NC-213



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NC-215



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WH-211



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JH-120



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WH-215-217



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WH-201



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J-217



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E-209



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J-131



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J-224-229



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E-309



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NC-115



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J-126-128



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J-314-316



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NR



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JH-25-27



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WH-222



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E-312



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JH-222



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JH-316



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J-118-119



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JH-107



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WH-202



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WH-118



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NC-226



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NC-115



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NC-238



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NC-123



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JH-215



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WH-211



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E-213



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JH-24



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E-402



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E-312



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JK-26



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JH-121



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J-338



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NC-236



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J-330



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NC-135



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JK-26



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J-322



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E-107



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J-301



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JH-213



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J-101



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NC-221



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J-101



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JH-105



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J-301



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J-132-137



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J-219



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E-307



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JH-109



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E-115



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E-314



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JH-126



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E-115



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J-132-137



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J-323-325

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JH-114



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Susan Carol Thorn
235 Superior Blvd.
Elkhart, Ind. 46514
Elkhart H.S.
JH-322



Joanne Beth Tierstein
1029 Fairview Place
Hillsdale, N.J. 07205
Hillsdale H.S.
NC-232



Robert Arthur Townier
280 First Ave.
New York, N.Y. 10009
Friends Seminary
J-308-313



Richard Jay Trachimowicz
22 Crestlan Circle
Worcester, Mass. 01604
Doherty Memorial H.S.
J-138



Glennon James Travis
8 Exmoor Dr.
St. Louis, Mo. 63124
St. Louis Priory School
NC-134



Steven David Triggs
2503 East Bay Dr.
Largo, Fla. 33540
Choate School
J-326-328



Deborah Renee Tyner
513-46th St., S.E. No. 2
Washington, D.C. 20019
Eastern H.S.
JH-220



Steven William Usdin
3 Newcomb Blvd.
New Orleans, La. 70118
Isidore Newman School
J-123-125



Ruth Elaine Veal
41 Santina Dr.
Manchester, Conn. 06040
Manchester H.S.
WH-202



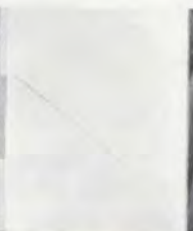
James Anthony Vieira
77 Mill Rd.
Falmouth, Mass. 02540
Lawrence H.S.
J-108-113



Lucy Lyman Vile
63 Argyle Park
Buffalo, N.Y. 14222
Abbot Academy
J-221-223



Caroline Lathrop von Stade
189 North Parkview Ave.
Columbus, Ohio 43209
The Madeira School
J-214-216



Peter Dreier Voorhees
1 Pierrepont St.
Brooklyn, N.Y. 11201
South Kent School
NR



Anne Pou Wadden
4530 Cathedral Ave., N.W.
Washington, D.C. 20016
Holton-Arms School
JH-224



Richard Cabot Walton
10 West Hill Place
Boston, Mass. 02114
Browne & Nichols School
JH-207



Eleanor Duane Ward
1040 Allen Creek Rd.
Rochester, N.Y. 14618
Columbia School
E-310



Timothy Scott Warren
81 Woodside Lane
Princeton, N.J. 08540
Lawrenceville School
NC-100



LaDonna Ruth Washington
5652 South Woodlawn Ave.
Chicago, Ill. 60615
University of Chicago H.S.
JK-319-321



Patricia Jean Weinthal
620 Gettysburg St.
Pittsburgh, Pa. 15206
The Ellis School
NC-201



Susan Elaine Weisselberg
12 Broad Axe Lane
Wilton, Conn. 06897
Wilton H.S.
JH-315



John Warren Welch
467 Kerr Lane
Springfield, Pa. 19064
Springfield H.S.
J-332-337



Melissa Ruth Wender
395 Frank Smith Rd.
Longmeadow, Mass. 01106
Longmeadow H.S.
NC-S-2B



Charles Garret White
202 East Garden Rd.
Larchmont, N.Y. 10538
Mamaroneck H.S.
JK-101



Victoria Ann White
23 Oak Lane
Scarsdale, N.Y. 10583
Scarsdale H.S.
JH-222



John Thomas Wholley, Jr.
1906 Main St.
East Windsor Hill, Conn. 06028
Milton Academy
WH-321-323



Cameron McLean Wicker
3333 Cleveland Ave.
Washington, D.C. 20008
National Cathedral School
NC-207



John Davis Wiggan
404 Spring St.
Manchester, Conn. 06040
Manchester H.S.
NC-109



Andrew Bevan Williams
421 Conestoga Rd.
Devon, Pa. 19333
Germantown Friends School
JH-113



Robert Williams
605 Howard Ave.
New Haven, Conn. 06519
Hotchkiss School
NC-123



James Watson Wilson, Jr.
31 Otsego Rd.
Worcester, Mass. 01609
Milton Academy
J-138



Tracey Morgan Wilson
43 Spring Glen Dr.
Granby, Conn. 06035
Granby Memorial H.S.
E-217



Janet Lee Witter
35 Turner Court
Princeton, N.J. 08540
Princeton H.S.
JK-315



James David Wyatt
11 Josan Dr.
Waterford, Conn. 06385
Waterford H.S.
J-123-125



Andrew Douglas Yaffee
13 Crestline Circle
Beverly, Mass. 01915
Beverly H.S.
J-224-229



Zelma Lee Yarber
5959 South Carpenter
Chicago, Ill. 60621
Englewood H.S.
E-316



Kathleen Barrett Yates
99 River Rd.
Mystic, Conn. 06355
The Williams School
NC-224



Margaret Jeanette Young
324 South Third Ave.
Mt. Vernon, N.Y. 10550
The Bronx H.S. of Science
J-214-216



Gloria Anne Zahka
1341 Hudson Rd.
Teaneck, N.J. 07666
Teaneck H.S.
E-217



Laurel Diane Zeidman
490 Harrison Ave.
Harrison, N.Y. 10528
Harrison Junior-Senior H.S.
E-317



Mark King Kim Zen
2231 Hyde St.
Honolulu, Hawaii 96822
Punahou H.S.
E-414



Leslie Ann Zheutlin
Caveswood Lane
Owings Mills, Md. 21117
The Park School
WH-222

Transfer Students Fall 1972



Brooke Bassett
224-22nd St.
Santa Monica, Calif. 90402
(Westlake School for Girls)
Marymont College
W-22



Joanne Ellen Beers
41 Bunkerhill Dr.
Huntington, N.Y. 11743
(John H. Glenn H.S.)
Hartford College for Women
G-25



Marion Jameson Bevans
Glen Alpine Rd.
Morristown, N.J. 07960
(Kent Place School)
Skidmore College
121-AP-D1



David John Biggers
313 Tuscany Rd.
Baltimore, Md. 21210
(Gilman School)
Johns Hopkins Univ.
JH-110



Reid Thompson Birdsall
26 Father Peter's Lane
New Canaan, Conn. 06840
(New Canaan H.S.)
Univ. of Hartford
216-NB-B4



Stacie Carlin Bonfils
4539 Alton Place, N.W.
Washington, D.C. 20016
(Immaculate Preparatory
School)
Bennett College
194-NB-B2



Anne Clagett Bonniwell
211 Gates Ave.
Montclair, N.J. 07042
(Kimberley School)
Wheaton College
JH-304



Linda Alice Borawski
16 Brightview Dr.
West Hartford, Conn. 06117
(Northwest Catholic H.S.)
Hartford College for Women
NR



Sarah Bell Bullard
107 Highland Rd.
Andover, Mass. 01810
(Dana Hall School)
Trinity College (special)
NR



Thomas Christopher Coughlin
450 Ocean Ave.
Stratford, Conn. 06497
(Stratford H.S.)
Univ. of Ariz.
216-NB-B4



William Streit Cunningham
200 Guernseytown Rd.
Watertown, Conn. 06795
(Taft School)
Univ. of Rochester
121-AP-B1



Ronald Francis Daley
259 Preston St.
Windsor, Conn. 06095
(Windsor H.S.)
Univ. of Conn.-Southeastern
Branch
NR



Damien Thomas Davis
72 Rockledge Dr.
West Hartford, Conn. 06107
(Northwest Catholic H.S.)
Fairfield Univ.
121-AP-B1



Lisa Gould Demartini
375 Hillcrest Rd.
Englewood, N.J. 07631
(Northfield School)
Colby College
AE-2A



Hassan H. Fareh Duda
Somali National Bank, Credit &
Savings Section
Mogadishu, Somali
(Sheikh Secondary School)
SUNY, New Paltz College
NR



Susan Dunham
Herrick Rd.
Sharon, Conn. 06069
(St. Margaret's School)
Hartford College for Women
194-NB-C4



Constance Campion Eckels
(Mrs.)
160 New Britain Ave.
Hartford, Conn. 06106
(Hanover H.S.)
Univ. of N.H.
NR



Katherine Barham Epes
Susan, Virginia 23163
(Germanstown Friends School)
Boston Univ.
121-AP-C1



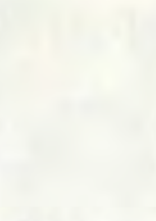
Robert Cooney Farrell
355 Fairfield Ave.
Hartford, Conn. 06114
(St. Thomas Seminary)
St. Mary's Seminary
WH-315



James Sean Fitzpatrick
20 Northwood Rd.
Newington, Conn. 06111
(Newington H.S.)
Univ. of Calif. at Los Angeles
121-AP-B2



Shawn Elaine Flavin
978 West Rd.
New Canaan, Conn. 06840
(New Canaan H.S.)
Boston College
C-C-33



Barbara Lee Frazer
Meyersville Rd.
Green Village, N.J. 07935
(Northfield School)
Trinity College (visiting)
JH-225-227



Gayle Brooks Freeman (Mrs.)
83 Prospect St. C-2
Naugatuck, Conn. 06770
(San Carlos H.S.)
Mattatuck Community College
NR



Amy Carol Golbert
9 Old Pond Rd.
Great Neck, N.Y. 11023
(John L. Miller North H.S.)
Simmons College
121-AP-C2



Cheryl Imelda Hahn
318 Neapolitan Way
Naples, Fla. 33940
(John Jay Senior H.S.)
Bradford Junior College
HR-702



Dean Edward Hammer
7715 Morgan Lane
Philadelphia, Pa. 19118
(Cheltenham H.S.)
Temple Univ.
AE-2B



Anthony Curtis Hammond
52 Cambridge Place
Brooklyn, N.Y. 11238
(East Orange H.S.)
Hamilton College
AW-1A



Dolores Anne Healy
9 Helena Dr.
Chappaqua, N.Y. 10514
(Horace Greeley H.S.)
Mount Holyoke College
121-AP-D3



Barbara Marie Henderson
(Mrs.)
287 Cotswold St.
Hartford, Conn. 06106
(Douglas H.S.)
Hartford College for Women
NR



Marianne Margaret Horoschak
93 High St.
Ansonia, Conn. 06401
(Ansonia H.S.)
Douglass College
121-AP-D1



Carolyn Jane Hoskins
310 Tyne Ave.
Murfreesboro, Tenn. 37130
(Murfreesboro Central H.S.)
Queens College
N-301-303-AB



Ellen Holton Humphreville
14 Guthrie Place
New London, Conn. 06320
(The Madeira School)
Wheaton College
HR-202



Frederick Henry Jackson
22 Mahl Ave.
Hartford, Conn. 06120
(Hartford Public H.S.)
Howard Univ.
NR



Candace Martha Jans
Box 958 (Tonset Rd.)
Orleans, Mass. 02653
(Nauset Reg. H.S.)
Wheaton College
121-AP-D3



Catherine Amy Cruger Johnson
11 Maple St.
Farmington, Conn. 06032
(Farmington H.S.)
St. John's College
NR



Roberta Lianne Johnson
2 Reiker Ford Rd., P.O. Box 225
St. Clair, Mo. 63077
(St. Clair H.S.)
Sweet Briar College
WH-223



Lois S. Kimmelman
319 South Sterling Rd.
Elkins Park, Pa. 19117
(Cheltenham H.S.)
Case Western Reserve Univ.
C-B-41



Douglas Lewis Kochanowsky
111 Marlin Rd.
New Britain, Conn. 06053
(St. Thomas Aquinas)
Boston College
AW-1A



Gordon Lewis Kyle
211 Great Neck Rd.
Waterford, Conn. 06385
(Waterford H.S.)
Boston Univ.
121-AP-B2



Barbara Anne Lennon
16 Oak Dr.
Upper Saddle River, N.J. 07458
(Northern Highlands Reg. H.S.)
Skidmore College
121-AP-D4



Theirrie E. Lerner (Mrs.)
1334 Oxford St.
Berkeley, Calif. 94709
(Mt. Rainier H.S.)
Univ. of Washington
NR



Susan Blair Littlefield
8 Cushing St.
Providence, R.I. 02906
(Lincoln School)
Smith College
121-AP-C4



Gordon Baldwin Madge
20 Dickerman St.
Watertown, Conn. 06795
(Royal H.S.)
Northwestern Community
College
NR



Kathi L. Marks
83 Garden Rd.
Scarsdale, N.Y. 10583
(Scarsdale H.S.)
Skidmore College
HR-601

Mitchell Moses Merin
464 Bloomfield Ave.
Bloomfield, Conn. 06002
(Bloomfield H.S.)
Middlebury College
NR



Betty I. Morningstar
5 Willow Crescent
Brookline, Mass. 02146
(Brookline H.S.)
Smith College
SM-201



William Joseph Ogonowski
58 Main St.
Terryville, Conn. 06786
(Terryville H.S.)
Univ. of Hartford
121-AP-B3



Damon Mark Pappas
418 Farmington Ave., F-6
New Britain, Conn. 06053
(Conard H.S.)
Northwestern Community
College
NR



James Wolfenden Peckham
105 Goodspeed Ave.
Meriden, Conn. 06450
(Platt H.S.)
Hobart College
E-405



Elizabeth DeLancey Pelgrift
46 Arlington Rd.
West Hartford, Conn. 06107
(Chaffee School)
La Sorbonne, Univ. of Paris
NR



Donna Sue Pelter
242 Pepper Ridge Rd.
Stamford, Conn. 06905
(Rippowam H.S.)
Sarah Lawrence College
C-B-4'



Leslie Diane Pollock
272 Old Short Hills Rd.
Short Hills, N.J. 07078
(The Highlands School)
Randolph-Macon Woman's
College
121-AP-C1



Patricia Anne Powell
7049 Chappel
Chicago, Ill. 60649
(Central H.S.)
Loyola Univ.
C-B-42



Elizabeth Love Provost
200 Garden St.
Farmington, Conn. 06032
(The Austin School)
Greater Hartford
Community College
NR



Barbara Radke (Mrs.)
158 Hunter Dr.
West Hartford, Conn. 06107
(Roy C. Ketcham H.S.)
Union College
NR



Jonathan Frederick Resk
80 Westerly Ter.
Hartford, Conn. 06105
(Hartford Public H.S.)
Sarah Lawrence College
121-AP-B4



Thomas Michael Russell
111 Beverly Rd.
West Hartford, Conn. 06119
(Northwest Catholic H.S.)
New College
NR



Crissey Ann Safford
89 Woodland Ave.
Keene, N.H. 03431
(Keene H.S.)
Trinity College (exchange)
C-C-32



Peter Appleton Schuller
International College
Beirut, Lebanon
(Wooster School)
Carnegie-Mellon Univ.
G-43



William Warren Stahl
"Deerfield"
Dalton, Pa. 18414
(Abington Heights H.S.)
Keystone Junior College
121-AP-P1



Louis Patrick Tortora
43 Linwood St.
Andover, Mass. 01810
(Central Catholic H.S.)
Fairfield Univ.
121-AP-C3



Holly G. Utzig (Mrs.)
66 Brown St.
Bloomfield, Conn. 06002
(Bloomfield H.S.)
Greater Hartford
Community College
NR



Jonathan Abney White
24 Meadow Brook Lane
Reading, Mass. 01867
(Reading Memorial H.S.)
Univ. of Me.
W-116

Martha Ann Wiser
15 Hibben Rd.
Princeton, N.J. 08540
(Princeton Day School)
Smith College
HR-403



Susan Perrin Wood
51 Coolidge Rd.
Concord, Mass. 01742
(Concord Academy)
N.Y. Univ.
121-AP-D4



Glenn Arvern Woods
7 Longmeadow Dr.
Meriden, Conn. 06450
(Maloney H.S.)
Morgan State College
121-AP-B3



Cathy Clark Young
1206 Sixth Ave.
Farmville, Va. 23901
(Naugatuck H.S.)
Simmons College
121-AP-D1

Visiting Students

Lisanne V. Beretta
60 Windmill St.
Pawtucket, R.I. 02860
1st Semester (RC)

Kathleen J. Braceland
(Mrs.)
179 Hillside Ave.
Hartford, Conn. 06106
Full Year NR

Julia L. Cacciato
Via Nostra Signora Di Lourdes 89
Rome, 00167, Italy
1st Semester (RC)

Virginia A. Cacciato
Via Nostra Signora Di Lourdes 89
Rome, 00167, Italy
1st Semester (RC)

Hillery D. Cowan
4 Leone Close
Scarsdale, N.Y. 10583
1st Semester
JH-225-227

Kathy Mae Kelsey
131 Highland Ave.
Metuchen, N.J. 08840
1st Semester
(RC)

Nancy McNally
65 Highland Ave.
Port Washington, N.Y. 11050
1st Semester
(RC)

Susan E. Payton (Mrs.)
c/o DeBevoise
Woodbine Rd.
New City, N.Y. 10956
Full Year
NR

Leonard T. Reed
328 Brookside Ave.
Allendale, N.J. 07401
1st Semester

Brian R. Sharry
58 Glenbrook Rd.
West Hartford, Conn. 06107
1st Semester
(RC)

Elizabeth F. Shepherd
c/o Western Reserve Academy
Hudson, Ohio 44236
1st Semester
(RC)

Laurel A. Smith
208 Beech St.
Highland Park, Ill. 60035
1st Semester
(RC)

Members of 12 College Exchange

Mary Anne Allen '75
119 Shadburn Ferry Rd.
Buford, Ga. 30518
Wheaton College
Full Year
E-313

Cynthia Attridge '73
5069 Pine Valley Dr.
Fayetteville, N.Y. 13066
Wellesley College
Full Year
JH-304

Alice L. Azrael '74
919 Rolandvue Avenue
Ruxton, Maryland 21204
Vassar College
Full Year
JH-323

Kristine Bast '74
Willow Lane
Ambler, Pa. 19002
Smith College
Full Year
JH-323

Nancy Bryson '74
40 Breezy Knoll Rd.
E. Longmeadow, Mass. 01028
Wheaton College
Full Year
NC-208

Lois E. Bures '74
57 Perry Hill Rd.
Shelton, Conn. 06484
Conn. College
Full Year
W-31

Cynthia Caravatt '74
274 Westport Rd.
Wilton, Conn. 06897
Conn. College
Full Year
JH-223

Janet Carter '74
5210 Congress St.
Fairfield, Conn. 06430
Wheaton College
Full Year
SM-202

Susan Cobean '74
Yorkshire Rd., R.D.3
Doylestown, Pa. 18901
Wheaton College
Full Year
E-212

Kathryn Cogswell '75
Nut Meadow Crossing
Concord, Mass. 01742
Wheaton College
Full Year
E-215

Lawrie Demorest '75
54 Briar Rd.
Wayne, Pa. 19087
Wheaton College
Full Year
90-92V-B3

Doretta DiNello '74
44 Belmont St.
Hamden, Conn. 06517
Mt. Holyoke College
Full Year
(RC 1st Semester)

Debra Doniger '74
112 Highview Ave.
Nanuet, N.Y. 10954
Smith College
Full Year
G-25

Jocelyn L. Dowdy '74
1 Alexander Rd.
Bloomfield, Conn. 06002
Smith College
Full Year
JH-211

Anne Eaton '74
121 Journey's End Rd.
New Canaan, Conn. 06840
Wellesley College
Full Year
NC-219

Shereen Edelson '74
15 Usher Ave.
Plainville, Conn. 06062
Mt. Holyoke College
Full Year
NC-2A

Joleen Estabrook '74
109 East Main St.
Yarmouth, Me. 04096
Mt. Holyoke College
Full Year
90-92V-B1

Diane A. Florini '74
Hillcrest Rd.
Beverly Farms, Mass. 01915
Wheaton College
2nd Semester

Rand Foreman '75
169 Puritan Dr.
Scarsdale, N.Y. 10583
Wheaton College
Full Year
JH-312

Marilyn Formal '74
553 Wayland Ave.
Providence, R.I. 02906
Wheaton College
Full Year
JH-223

Laetitia Frothingham '74
32 Country Club Rd.
New Canaan, Conn. 06840
Wheaton College
Full Year
NC-205

Carol Greenfield '74
58 Green Park
Newton, Mass. 02158
Mt. Holyoke College
Full Year
JH-226

Eliz. A. Haggerty '74
Bayville Rd.
Locust Valley, N.Y. 11560
Wheaton College
Full Year
G-25

Alison E. Hale '75
395 Spring St.
Portland, Me. 04102
Mt. Holyoke College
2nd Semester

Sylvia W. Horner '75
280 Ocean Ave.
Lawrence, N.Y. 11559
Wheaton College
Full Year
90-92V-C4

Colleen Keefe '74
120 Sun Ridge Lane
Stratford, Conn. 06497
Wheaton College
Full Year
WH-214-216

Margaret M. Kidney '74
1837 Hart Rd.
Jenkintown, Pa. 19046
Mt. Holyoke College
Full Year
(RC 1st Semester)

Monique Lemaire '74
41 Hemlock Dr.
Natick, Mass. 01760
Wheaton College
Full Year
NC-223

Rhonda Lewis '74
10 Shepard Rd.
Bloomfield, Conn. 06002
Wheaton College
Full Year
SM-202

Jodi Lieberstein '74
440 Groveland
Highland Park, Ill. 60053
Mt. Holyoke College
Full Year
JH-313

Eliz. Lincoln '74
251 Lawrence Ave.
Highland Park, N.J. 08904
Smith College
Full Year
90-92V-A2

Ann M. Lokey '74
737 Woodward Way, N.W.
Atlanta, Ga. 30327
Wellesley College
Full Year
E-212

Nancy Marks '74
55 Sunset View Dr.
Tiverton, R.I. 02878
Conn. College
1st Semester
WH-219-221

Ruth Mitchell '74
810 Euclid Ave.
Elmhurst, N.Y. 11401
Mt. Holyoke College
Full Year
JH-226

Lynne Morton '74
138 South Brush Dr.
Valley Stream, N.Y. 11581
Vassar College
Full Year
NC-208

Anne O'Connell '74
31 Crystal St.
Harrison, N.Y. 10528
Vassar College
Full Year
E-313

Lucille Pendleton '74
4727 Woodway Lane, N.W.
Washington, D.C. 20016
Conn. College
Full Year
NC-214

Donna Pollock '74
57 Lawrence Rd.
Weston, Mass. 02193
Mt. Holyoke College
Full Year
WH-214-216

Brenda Pomarantz '74
98 Lyman St.
Pawtucket, R.I. 02860
Wheaton College
Full Year
SM-202

Janet Poulsen '75
73 Longlane Rd.
W. Hartford, Conn. 06117
Mt. Holyoke College
Full Year
NC-227

Betsy Sherman '74
212 North Mountain Ave.
Montclair, N.J. 07042
Wellesley College
Full Year
E-215

Linda Shevchuk '74
591 Arch St.
New Britain, Conn. 06051
Wheaton College
Full Year
NC-214

Joan Silverman '74
79 Ridge Dr.
Livingston, N.J. 07039
Wheaton College
Full Year
JH-313

Barbara Tennent '75
Chandler Mill Rd.
Kennett Square, Pa. 19348
Mt. Holyoke College
1st Semester
WH-219-221

Susanne Tilney '75
Fowler Rd.
Far Hills, N.J. 07931
Wheaton College
Full Year
NC-227

Rosalind Twine '74
40 Cassidy Park
Greenwich, Conn. 06830
Smith College
Full Year
JH-211

Diane Ward '74
104 Pine Top Trail
Bethlehem, Pa. 18017
Wheaton College
Full Year
W-31

Olwen Williams '74
2027 Hillside Rd.
Fairfield, Conn. 06430
Wheaton College
Full Year
SM-202

Christopher Wright '74
4260 Roland Rd.
Indianapolis, Ind. 46208
Conn. College
Full Year
J-321

Student Organizations

THE CERBERUS

The Cerberus is the campus service organization whose members are the official hosts of the College. They give tours of the campus to visitors and perform other functions for such offices as Admissions, Development and Student Services. Membership is open to all undergraduates.

MATHER HALL BOARD OF GOVERNORS

The Mather Hall Board of Governors sponsors all-college social functions, including dances, concerts, and off-campus activities at other colleges. They look into problems arising within Mather Campus Center and attempt to make creative suggestions which may increase the usefulness of the building for student activities. Membership is open to all students.

STUDENT EXECUTIVE COMMITTEE

The Student Executive Committee consists of all students elected to serve on faculty committees, the undergraduate members of the Trinity College Council, and several students elected "at large." Formed in the fall of 1971 to conduct student elections and to fill vacancies in student seats on faculty committees, the Student Executive Committee was authorized in a referendum in May, 1972, to exercise broader powers of student government.

The Chapel

Trinity is firmly committed to the position that religion plays an important role in the life of the College as well as in the full development of human life.

Trinity College was founded by members of the Episcopal Church. The Charter, granted May 16, 1823, provided that the College "shall not make the religious tenets of any person a condition of admission to any privilege in said college," whether as a student or teacher. From this beginning Trinity has existed as an independent college having both this historic relationship with the Episcopal Church as well as a Chapel and Chaplaincy.

Founded in freedom, Trinity is proud that a diversity of religious affiliations exists in its student body. Trinity provides resources and an atmosphere where the religious dimension of life is taken seriously and examined. In the College Chapel a community of commitment witnesses and celebrates the religious perspective and raises the issues which it reveals in contemporary life. All its members may find in the College not only a place for deepening their own faith as a part of the educational process but also a place where the educational process is confronted by the perspective of faith.

The Chapel of the College seeks to minister to all the students of the College. The Chaplain of the College likewise serves, in cooperation with Jewish, Roman Catholic, and Protestant clergy, the members of the College.

Weekday services are conducted by members of the College. Sunday services consist of the Eucharist at 10:30 a.m. and College Vespers at 5:00 p.m. The Chapel often brings prominent Christian thinkers and leaders to the campus and also sponsors musical and dramatic events for the College and cooperates with the various areas of the life of the College.

COMMITTEE OF THE CHAPEL

This committee, consisting of members of the student body, faculty, and administration and Chaplain, plans and directs all of the activities of the Chapel. Students are elected to it in the spring of each year. The Committee is assisted in this by the following organizations which are responsible for various areas of the life of the Chapel.

ACOLYTES

Students serve at all of the services of the Chapel in such capacities as torch bearers, assisting at the Eucharist, etc.

CARILLONNEURS AND CHOIR Listed under Musical Groups.

LAY READERS

The responsibility of leading the services of the Chapel is shared by the entire College. Students and faculty members conduct weekday services and read the lessons at the Eucharist and College Vespers.

CRUCIFERS

Each year certain members of the Senior Class are given the responsibility and honor of carrying the Processional Cross of the Chapel at the services.

USHERS

Students usher at the Sunday service and special events in the Chapel, as well as take up the offering and assist the congregation.

Debate and Drama

ATHENEUM

The Athenium, the oldest organization at Trinity, debates current economic and political questions in intercollegiate and intra-club competition. Membership in this society is open to students of all classes who are interested in forensics.

THE JESTERS

The dramatic organization, The Jesters, is one of the College's oldest and most active clubs and has maintained and fostered the dramatic arts at Trinity with a high degree of interest and ability.

The Jesters welcome all who would like to participate in any phase of play production.

Musical Groups

THE CHAMBER PLAYERS

The Chamber Players is a group that performs chamber music and small orchestral numbers throughout the year. The group has combined with the orchestras of several other schools to perform larger numbers and has made records and appeared on radio shows.

THE CHAPEL SINGERS

Students with special musical talents are often invited to participate in services and other Chapel events. The Chapel Singers is made up of a quartet of soloists who are joined, on occasion, by other singers and instrumentalists. Participants receive remuneration for their performing. Members of the Chapel Singers are chosen through audition and are usually soloists and section leaders in the Concert Choir.

COLLEGE BAND

All student instrumentalists are encouraged to try out for the College Band which performs throughout the year at major athletic events, in formal concerts, and at other events where musical players are needed. Rehearsals are in the evening. For further details check bulletins in the Music Department of the Austin Arts Center.

THE CONCERT CHOIR

Having been formed when Trinity became coeducational, the Concert Choir has established for itself an excellent reputation as one of the finest groups of its kind.

The Choir regularly is heard in campus concerts, radio and TV appearances, on recordings, and in performances at other colleges and cities. Members of the Choir develop skills in performing a great diversity of music ranging from intricate Renaissance polyphony to the newest in multi-media works. Customarily, during the Spring Vacation the Choir makes a Concert Tour either in the States or abroad.

Membership in the Choir is by audition in the fall. All undergraduates and graduate students may apply.

GLEE CLUB

The Glee Club, open to all undergraduates, gives many concerts throughout the year at other colleges, on Parents Day, at Christmas time and hosts other college choirs and glee clubs on campus in the Trinity Term. The club also tours different areas of the United States and Canada on its annual spring tour.

THE GUILD OF CARILLONNEURS

This group plays the Chapel's thirty-bell Plumb Memorial Carillon before all Chapel sessions as well as on special occasions and gives free lessons to all Trinity students desiring to learn to play the Carillon.

THE PIPES

Whether delighting audiences at parties and conventions from Boston to Miami Beach, appearing on such stages as Bushnell Memorial in Hartford and Carnegie Hall in New York, performing at countless schools and on numerous television and radio shows or releasing several albums on Capitol Records, the Pipes, Trinity's most active singing group, have earned themselves an enviable reputation among college singing groups. The group lends its careful and varied vocal blending and sophisticated and distinctive acoustic guitar work to arrangements of many modern folk and rock songs.

While possessing a tradition of 33 years, the Pipes, who have recently gone coed, nonetheless continue to change their style and material as the tastes, desires and members of the group change. Auditions are held early each fall to replace losses due to graduation.

Publications and Radio

COLLAGE

Collage is a magazine of literature and the arts. Its purpose is to stimulate student interest in the arts and to provide an opportunity for students to gain experience in

the area of magazine publication. Contributions of prose, poetry, sketches, photographs and other art forms are welcomed.

THE IVY

The Ivy, the College yearbook, is distributed to all sophomores, juniors, and seniors at registration in September. It is published during the summer and includes activities of the entire year. Books are mailed to the members of the graduated Senior Class at their homes late in the summer. Freshmen and members of the faculty may purchase surplus copies at \$5.00 each.

The Ivy staff is composed of members of the four classes. Freshmen are encouraged to try out. **The Ivy** offices are located in Seabury Hall.

THE TRINITY REVIEW

The purpose of **The Trinity Review** is to stimulate, through weekly meetings, an interest in writing and to provide an outlet for the creative efforts of both undergraduate and graduate students.

The Review is published periodically and the Board of Editors will consider all material submitted.

THE TRIPOD

The Tripod is the official student newspaper of the College. As such, it provides the most effective and comprehensive communications within the College. It is published weekly during the academic year and subscriptions for students are included in the annual General Fee.

The Tripod attempts to give complete coverage of campus news and to provide an opportunity for the expression of student opinion and criticism. In addition, it regularly presents articles concerning intercollegiate, metropolitan and national affairs.

All students, regardless of previous experience, are encouraged to apply for positions on the news, review, sports or business staffs. The editorial board welcomes contributions from all members of the College.

The offices of **The Tripod** are located in Seabury Hall.

WRTC-FM

WRTC-FM, Hartford's first noncommercial radio station, maintains studios in the basement of Cook-B dormitory. Radio Trinity broadcasts popular, folk, jazz and classical music, as well as varsity football and basketball games. An extensive educational schedule is maintained, including foreign-language program, lectures and discussions. Daily news is provided by the United Press International wire service.

The station is owned and operated by students who, regardless of previous experience, fill positions in announcing, sportscasting, technical engineering and production.

Religious Groups

THE GREATER HARTFORD CAMPUS MINISTRY

The Greater Hartford Campus Ministry is affiliated with the New England Christian Movement. Directed by an ecumenical board, this ministry provides a campus minister who serves the colleges and universities of the area.

HILLEL SOCIETY

The Hillel Society offers to the Jewish students at Trinity a program of religious, cultural and social activities. Included are lectures and discussions, films, Friday evening services, bagels and lox brunches on Sunday morning and several mixers with Hillel Foundations at neighboring colleges. Hillel is sponsored by B'nai B'rith of Hartford.

NEWMAN APOSTOLATE

Newman Apostolate brings together members of the Roman Catholic Church. The activities of this organization are under the sponsorship of a priest assigned by the Archbishop of Hartford.

Social Clubs and Fraternities

ALPHA CHI RHO, 114 Vernon Street, was founded in 1895 at Trinity College in Northam 11. At the present time this Phi Psi Chapter is one of the 21 chapters located throughout the United States.

ALPHA DELTA PHI, 122 Vernon Street, was founded at Hamilton College in 1832, and now consists of 29 active chapters in this country and Canada. The Phi Kappa Society at Trinity was the parent organization out of which the Phi Kappa Chapter was founded here in 1877.

DELTA KAPPA EPSILON, 98 Vernon Street, was organized at Yale University in 1844 and was among the first of the national fraternities chartered at Trinity College.

The Alpha Chi Chapter, founded here in 1879, is one of 49 chapters of DKE in the United States and Canada.

PI KAPPA ALPHA, 94 Vernon Street, an outgrowth of a local organization, Tau Alpha, was established at Trinity in 1953. PKA, which was founded at the University of Virginia in 1868, is the largest national fraternity represented on campus, with over 130 active chapters throughout the country.

PSI UPSILON, 81 Vernon Street, was founded at Union College in 1833. It is one of the oldest college fraternities in the country. The Beta Beta Chapter was founded here in 1880, being organized from the local society known as Beta Beta.

ST. ANTHONY HALL, 340 Summit Street, was established at Trinity in 1850, three years after the fraternity was founded at Columbia University. There are active chapters at M.I.T., Williams, Yale, Columbia, Virginia, North Carolina and the Universities of Pennsylvania and Mississippi. The Hall is the oldest of the resident fraternities.

Special Interest Groups

AMERICAN INSTITUTE OF PHYSICS

The student section of the American Institute of Physics is designed to stimulate interest in the field of physics by sponsoring lectures, films and programs of interest to students of physics and related sciences.

CHESS CLUB

The Chess Club represents the College in intercollegiate chess tournaments, and also provides the opportunity to play chess on campus in an organized fashion. The Chess Club is open to all chess enthusiasts, and those wishing to learn the game.

CINESTUDIO

CINESTUDIO is the motion picture theatre operated by the Trinity College Film Society in the Kriebel Auditorium of the Clement Chemistry Building. CINESTUDIO presents, seven days per week, a very extensive and varied program of 35mm films, encompassing the latest releases, original classic films and many foreign films which would not otherwise be seen in Hartford. The theatre is operated on a commercial basis entirely by students under the advisorship of Mr. Lawrence R. Stires, Jr. Any profits gained from the operation are applied to renovations of the theatre, running costs and toward the rental of certain artistic films of small commercial potential which do, however, represent an important function of the Film Society. All students are welcome to assist with the operation of the theatre. There is considerable opportunity to learn the business and technical aspects of a commercial cinema.

The Trinity Film Society hopes in the future, through the operation of CINE-STUDIO, to sponsor student film making on campus and to assist with the establishment of further courses in cinema at the College.

CROWN INVESTMENT LEAGUE

The Investment League was formed to distribute and administer a \$4,000 fund given by the Crown Foundation in a securities portfolio. Students have complete control of the fund. The profits are used for a scholarship for a senior student in economics. Membership is open to any interested student.

ECONOMICS CLUB

The Economics Club was established to provide lectures by noted economists on contemporary economic problems. Membership is open to all interested students.

INTERNATIONAL STUDENTS' ORGANIZATION

Formed in the Spring of 1963 to help orient foreign students at Trinity and to facilitate contacts between them and Americans, the International Students' Organization is open to everyone in the college community. Meetings are held twice a month with an additional evening program open to the public once a month.

OD SQUAD

The Od Squad is a volunteer organization which works with children between the ages of seven and thirteen in the Charter Oak Terrace and Rice Heights sections of Hartford. Among the activities it sponsors are tutoring, counseling, recreational trips, sewing and cooking lessons, arts and crafts and modern dance. Membership is open to all members of the Trinity community.

PHILOSOPHY CLUB

Once a month, the college philosophers meet to hear guest speakers or to discuss contemporary philosophical questions. Announcements of these events will be made in the *Tripod* and on posters in Mather Campus Center, and all students are cordially invited to attend.

POLITICAL FORUM

The Political Forum, organized for the purpose of stimulating political awareness and activity on the Trinity campus, provides through lectures, debates and conferences a wider perspective and a more intelligent view of problems facing this nation and the world.

PSYCHOLOGY CLUB

The Psychology Club is organized to expose students to current work in many areas of psychology. The club regularly sponsors talks and discussions by visiting professors, professional people and students. The club also arranges field work in the community and organizes tours of local institutions.

REVITALIZATION CORPS

The Trinity Chapter of the Revitalization Corps is one of the social-work organizations on campus. The Chapter's goals are to aid the Hartford community through educational and recreational programs, and at the same time, to make the Trinity student more aware of his environment and of himself. Membership is open to all students, faculty and administration.

SPANISH CLUB

The Spanish Club, founded in 1954, places special emphasis on understanding and attaining an applicable knowledge of the language. The club features movies, lectures and discussions in Spanish for the benefit of its members.

TRINITY COALITION OF BLACKS (TCB)

The Trinity Coalition of Blacks was organized for the advancement of Black awareness. It is concerned with educating itself and the College as a whole in Black arts and history, both past and present. In cooperation with faculty, administration and students, it is developing a more cognizant campus in an effort to make Black life at Trinity more comfortable. Many members of the association cooperate with organizations in the Hartford area which are engaged in fostering Black rights and achievement.

TRINITY COMMUNITY ACTION CENTER (TCAC)

The Trinity Community Action Center is a student-run organization involved in the city. It sponsors such activities as tutoring and recreation programs. Members also help in political campaigns, and work with various community organizations on such issues as education, welfare rights, consumer protection and police. TCAC also helps students interested in studying the city to arrange courses and independent study.

TRINITY DRAFT COUNSELORS

The Trinity Draft Counselors is an organization to train and to coordinate the efforts of various members of the College Community who wish to assist and counsel individuals desiring to better understand the various options made available to them under the Selective Service Laws. The services available include not only acquainting individuals with the law, but helping them select from the various options and assisting them in securing fair treatment under the law.

TRINITY FILM SOCIETY

The Trinity Film Society's aim is to promote an interest among the undergraduate body in the use of film as an art medium. The Society will present from time to time programs in this sphere; moreover, every attempt will be made to get film makers to accompany and lecture on their work. In the future, the Society will provide facilities for Trinity students who wish to make films of their own.

TRINITY WOMEN'S ORGANIZATION (TWO)

Besides sponsoring the annual Women's Week activities, TWO meets regularly to discuss the role of women at the College and in the larger society. Membership is open to all interested members of the community.

YOUNG DEMOCRATS AND YOUNG REPUBLICANS

These two organizations sparkplug campus activity in the elections by posters and debate supporting one of the candidates.

The highlights each year are campaigning and canvassing for local and national political figures, working as a general organizer for either party, and sponsoring local and party leaders as speakers.

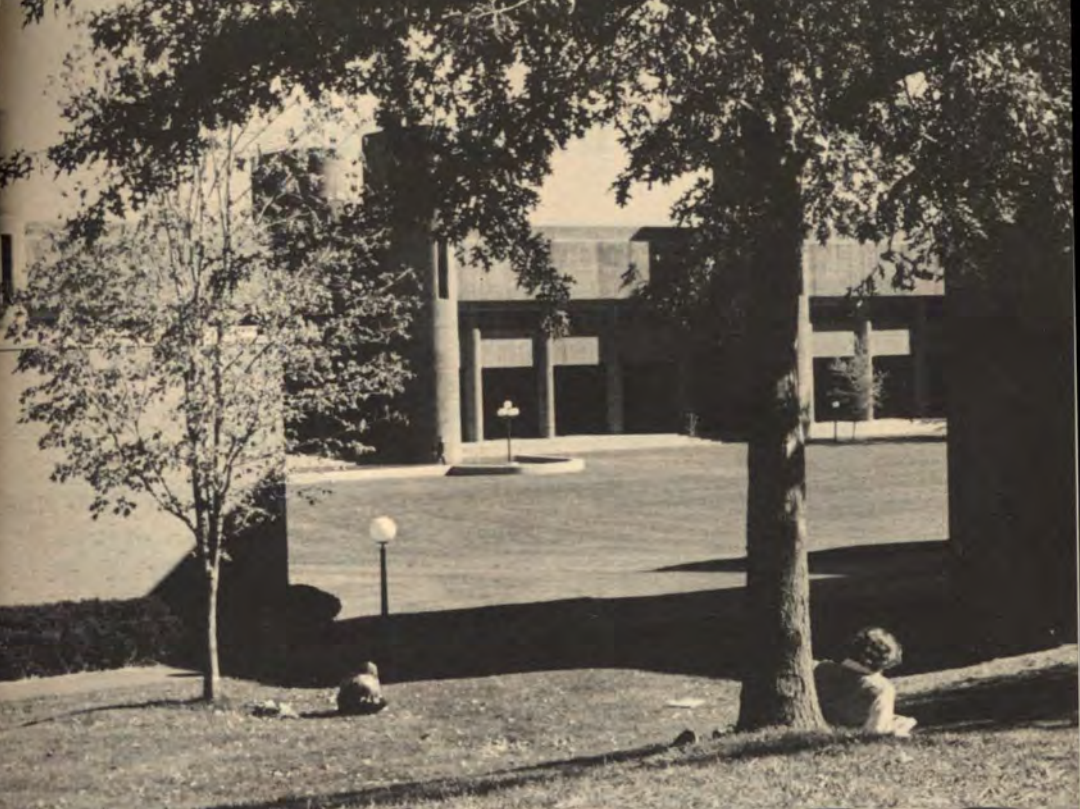
Informal Sports Organizations

TRINITY CORINTHIAN YACHT CLUB

Yes, Virginia, there is a sailing club, here at Trinity even. We have four Tech dinghys, three of which float, two of which sail and a partridge in a pear tree. And we sail, or so they say. We also race, but only because we have a sense of humor. For those of you who are wondering how we came about, we have something or rudder to tiller you, and we don't tell tales. (Do we keel you with our puns?) Anyhow, sailing is a breeze, so throw us a line, and sea for yourself.

TRINITY HOCKEY ASSOCIATION

The Trinity Hockey Association was formed to promote interest in hockey and to offer students a chance to play the sport on a formal basis. The Athletic Department arranges an intercollegiate schedule with teams from comparable colleges as well as practice games against some prep schools.



Emergency Information

Illness

From 8 a. m., Monday to noon on Saturday, the Medical Office in Wheaton Hall is open 24 hours a day. If you cannot report to the Office, call 246-3932 or 527-3151, extension 231 or 380. From noon on Saturday until 8 a. m., Monday a nurse is on call for emergencies. She may be reached by calling the Mather Campus Center front desk.

What to do in Case of Fire

Know the location of the fire box nearest your room.

Do not try to fight a fire; contact the Fire Dept. (522-1234).

Do not panic.

When the fire horn sounds, evacuate the building immediately. Do not pull any more fire boxes.

In case of fire outside your room, leave the door shut. Heated gases and smoke may be on the other side. Feel the door, if it is hot or seeping smoke, block the door and stuff the cracks.

If you must open the door, do so cautiously. Stand behind the door bracing yourself against it. The next room may contain superheated air under pressure, a blast of which may prove to be fatal. Be ready to close the door quickly, if necessary.

Plan an alternate escape route from each room. Fire and smoke can block your normal escape route. Open a window a crack at the top and bottom for fresh air. Hang a sheet out the window to signal rescuers.

Do not jump.

If a room is filled with smoke, get down on your hands and knees. The air at the lower part of the room is fresher and contains more oxygen, fewer gases.

You Can Help by Taking the Following Precautions

Do not block fire doors or exits with trunks, furniture, draperies, etc.

Do not tamper with fire boxes or fire fighting equipment.

Do not try to fight an electrical fire with water or soda acid extinguishers; you can be electrocuted.

Do not overload electrical circuits.

Do not smoke in bed.

PROCEDURES IN EVENT OF A BOMB THREAT

A bomb threat should be taken seriously. Person receiving call should:

- Note exact time of call,
- note as correctly as possible wording of threat,
- describe any voice characteristics,
- immediately notify Police Headquarters, Detective Division, Tel. 527-0112, giving all details,
- then immediately notify Director of Campus Security, Ext. 264, the Dean for Community Life, Ext. 433 and a security guard on duty at the time.

If the caller specifies that a bomb is located in a particular building, floor, classroom, auditorium, or other place of assembly, the entire building should be evacuated. Doors and windows should be left open. Should there be an explosion the gases resulting from detonation (which cause injury and damage) may escape more freely, thus reducing the impact of the explosion.

After the building has been searched by Police, Fire and College officials, and it is ascertained there is no further threat, one of the College officials will announce that the building may be reoccupied.

Campus Directory

The following list is designed to help you find various types of assistance on the campus. If you wish to pursue a matter after a discussion with a member of the administration or staff, please contact his immediate superior.

FOR

Adjudicative matters
Bookstore information

Bowling Alley information
Bursary employment
Calendar information

Career counseling and interviews
Catering requests

Changing courses
Club and organization information
College bills
Community affairs, Hartford area
Counseling

Course information
Dean's Excuses
Dorm maintenance and repairs

Dorm policies

Dorm programs

Draft information

Dropping a course
Ecological matters

Emergency loans
Exchange programs
Financial aid
Game Room Information
Game Room programs
Health insurance claims
Housing (on and off campus)
Human relations programs
I. D. cards
Illness, accidents and insurance

Intramural activities
Jobs off campus
Jobs on campus
Laundry and linen service
Leave of Absence
Library information
Lost and Found

Master calendar of events

Mather Hall Board of Governors
Meal tickets

News releases
Notary Public
Open semester programs
Parking stickers, violations and appeals
Part-time employment

Payment of bills
Pay phones

SEE

Dean for Community Life
Bookstore Manager or Dean for Student Services
Assistant Dean for Student Services
Director of Financial Aid
Calendar Secretary, Mather Campus Center
Director of Career Counseling
Calendar Secretary, Mather Campus Center
Registrar
Assistant Dean for Student Services
Associate Comptroller
Director, Office of Community Affairs
College Counselors, Chaplain, or Community Life and Student Services staffs.
Registrar
Dean for Community Life
Department of Buildings and Grounds, Resident Assistants, or Dean for Student Services
Resident Assistants or Dean for Student Services
Associate or Assistant Dean for Student Services or Resident Assistants
Chaplain, Registrar or Trinity Draft Counselors
Registrar
Director of Buildings and Grounds, or Deans for Community Life and Student Services
Business office
Dean for Educational Services
Director of Financial Aid
Assistant Dean for Student Services
Assistant Dean for Student Services
Medical Office day nurse
Dean for Student Services
Assistant Dean for Community Life
Dean for Student Services
Director of Health Services or Community Life staff
Director of Athletics
Director of Career Counseling
Director of Financial Aid
Dean for Student Services
Dean for Educational Services
Librarian or Chief of Reader Services
Mather Campus Center front desk or Director of Campus Security
Calendar Secretary, Mather Campus Center
Assistant Dean for Student Services
Director of Food Service or Dean for Student Services
Director of News Bureau
Assistant to the Treasurer
Dean for Educational Services
Director of Campus Security
Director of Financial Aid (on-campus) or Director of Career Counseling (off-campus)
Associate Comptroller
Director of Buildings and Grounds

FOR

Post Office information

Posters, publicity, ditto operation
Printing

Projectors and screens
Recreational programs

Reduced course load
Resident Assistant program
Registering for a course
Room assignment
Room changes
Room keys
Scheduling of events

Student activities
Student Activities Budget

Student concessions

Student organization accounts
Student payroll
Summer employment
Summer school

Swimming pool
Tape recorders
Tennis courts
Thefts, vandalism, etc.
Travel information
Use of college facilities

Vending machine operation
Visual aids
Vocational interest tests
Voluntary withdrawal

Volunteer work

SEE

Chief postal clerk or Dean for Student Services

Assistant Dean for Student Services
Publications Supervisor or Central Services

Audio-visual Director

Assistant Dean for Student Services or Director of Athletics

Advisor and Dean for Community Life

Associate Dean for Student Services
Registrar

Dean for Student Services

Dean for Student Services

Dean for Student Services

Calendar Secretary, Mather Campus Center

Assistant Dean for Student Services

Assistant Dean for Student Services or

Chairmen of the Student Budget Committee and Student Activities Committee

Dean for Student Services or Associate Comptroller

Associate Comptroller

Associate Comptroller

Director of Career Counseling

Dean of Faculty or Associate Dean for Student Services

Director of Athletics

Audio-visual Director

Director of Athletics

Director of Campus Security

Associate Dean for Student Services

Calendar Secretary, Mather Campus Center

Dean for Student Services

Audio-visual Director

Director of Career Counseling

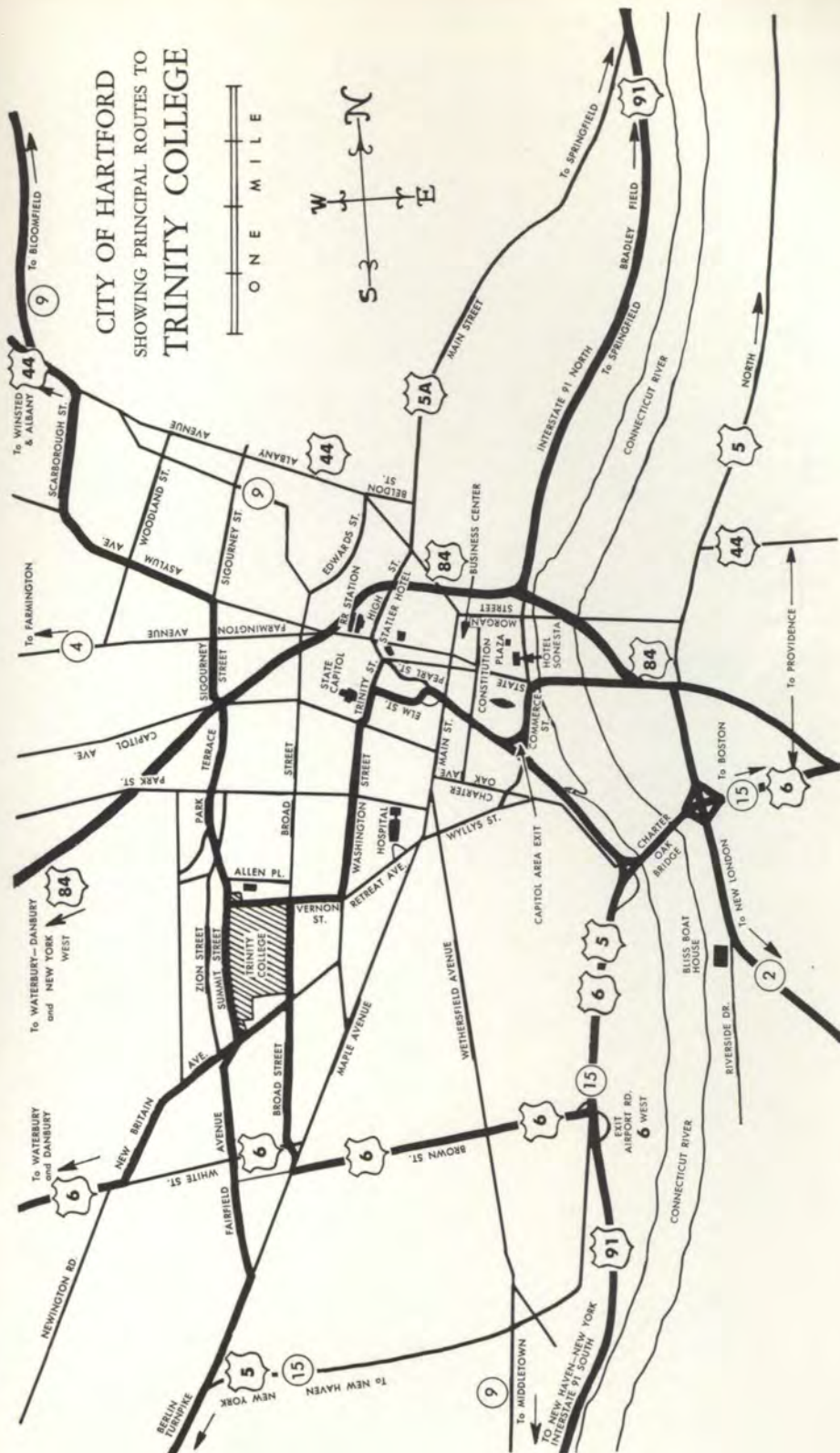
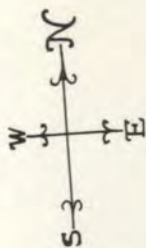
Advisor, Dean for Community Life and Registrar

Director, Office of Community Affairs



CITY OF HARTFORD SHOWING PRINCIPAL ROUTES TO TRINITY COLLEGE

ONE MILE



Mrs. Patricia Seibel
Serials Assistant

EMERGENCY TELEPHONE NUMBERS

Doctor	246-5350
Ambulance	247-4295
Fire	522-1234
Police	522-0111
College Guards	Day: Ext. 277 or 264 Night: 527-3151
Medical Office	Day: Ext. 231, 380 Night: 246-3932
Trinity College	527-3151